

MINUTES OF THE STREETS, SIDEWALKS, DRAINAGE AND PUBLIC UTILITIES COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY, MAY 14, 2012 IN THE COUNCIL ROOM OF CITY HALL

I. CALL TO ORDER

Chairman Gene Ebersohl called the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:03 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Niemietz, Roessler and Mathews.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne, Huch, Piazza and Reis.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Chief of Police & EMS Director Joe Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Ebersohl stated the meeting was called for the purpose of (1) an Illinois Transportation Enhancement Program (ITEP) grant application discussion; (2) a storm water utility fee discussion; (3) the Valmeyer Road bridge repair funding discussion; and (4) any other items to be considered or discussed.

II. ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM (ITEP) GRANT APPLICATION DISCUSSION

Chairman Ebersohl opened the meeting and called upon City Engineer Ron Williams to address the Committee/Council Members on this issue. Ron reviewed his Memo on this subject (which had previously been distributed to those in attendance) and informed the Committee that if the city is awarded funding (for the Streetscape project) pursuant to its grant application for Transportation, Community and System Preservation (TCSP) funds, those funds cannot be used as matching funds for an ITEP grant. He also informed those in attendance that the city currently has \$143,000 in ITEP funds available for usage in the Streetscape project, as well as \$40,000 in the current budget – if the city does not receive any TCSP grant funds, the current funds available for the Streetscape project would construct approximately one block. City Administrator Hudzik then stated again

(see April 23, 2012 Committee Meeting minutes) that he could not identify a source of city funds to be used as the local match for the ITEP Grant. It was the consensus of the Committee/Council Members that an ITEP grant application not be submitted.

III. STORM WATER UTILITY FEE DISCUSSION

City Engineer Williams then reviewed his Memo re: Storm Water Utility Fee (which had previously been distributed to those in attendance) and indicated that several municipalities in the state have begun charging storm water utility fees to the city's residents/businesses due to the continuing costs associated with storm water run-off. He stated the fees are assessed based upon the impervious surface amounts of the properties, as well as the lot size(s). He also informed the Committee/Council Members that storm water management has become more of an issue as additional regulations are enacted at the federal and/or state levels, which are then passed along to the local governments. During Ron's presentation all in attendance were given the opportunity to make comments and ask questions. It was the consensus of the Committee/Council Members that Ron continue to research this issue and report back to Committee.

IV. VALMEYER ROAD BRIDGE REPAIR OPTIONS/FUNDING DISCUSSION

City Engineer Williams then reviewed his Memo re: Valmeyer Road Bridge (which had previously been distributed to those in attendance) wherein he identified various funding sources that may be available to the city to assist with the bridge repairs in an estimated amount of \$213,000 (see April 23, 2012 Committee Meeting minutes). It was Ron's recommendation that the city apply to Monroe County to utilize some of the county's federal bridge funds (requiring a 20% local match), as well as to utilize some to the county's local bridge funds (requiring a 50% local match); he indicated TIF funds could be used as the city's local match since the Valmeyer Road Bridge is in the city's TIF District. During Ron's presentation all in attendance were given the opportunity to make comments and ask questions, which included (a) when the project may be completed – Ron indicated probably in the summer of 2013 since a project of this size and nature could not be scheduled and completed during the summer of 2012, and due to the road closure necessitated by the repairs, it is best to have it completed when school is not in session; (b) any funds received from the county (federal or local) would reduce the cost of the bridge repairs to the city; and (c) how IKE grant funding may affect the bridge repairs since it deals with the drainage of Wilson and Carr Creeks – Ron indicated the city may or may not be awarded IKE grant funding, and that the city's applications to the county for bridge repair funding should proceed since we know the Valmeyer Bridge repairs are needed. It was the consensus of the Committee/Council Members that Ron apply to Monroe County for federal and (the county's) local bridge funds for the Valmeyer Road Bridge repairs needed.

V. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

City Engineer Williams then updated the Committee/Council Members on the status of the Temple Street sidewalk project.

VI. ADJOURNMENT

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to adjourn the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, May 14, 2012 at 7:40 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler and Mathews voted yea.

MOTION CARRIED.



GENE EBERSOHL, Chairman
STREETS, SIDEWALKS, DRAINAGE AND PUBLIC UTILITIES COMMITTEE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE AMBULANCE, RADIO COMMUNICATION AND
DISPATCH COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY
OF COLUMBIA, ILLINOIS HELD MONDAY, MAY 14, 2012 IN THE COUNCIL
ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Steven Reis called the Ambulance, Radio Communication and Dispatch Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:42 p.m.

Upon Roll Call, the following members were:

Present: Chairman Reis and Aldermen Niemietz, Huch and Mathews.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Ebersohl, Agne, Roessler and Piazza.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Chief of Police and EMS Director Joe Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Reis stated the purpose of the meeting was to discuss and review (1) the EMS Department Operations; and (2) any other items that may need to be considered.

II. EMS DEPARTMENT OPERATIONS DISCUSSION

Chairman Reis called the meeting to order and asked Police Chief and EMS Director Joe Edwards to address the Committee/Council Members on this issue. Edwards reminded those present of Ken Buss's resignation as EMS Chief and informed them that Ken continues to work on a part-time basis, as needed. Due to Ken's resignation, Joe indicated he felt there were three (3) options available pertaining to the operations of the EMS Department: (1) advertise to replace the EMS Chief with either a part-time or a full-time supervisor; (2) consider having Monroe County provide EMS services to the city; or (3) consider using a private agency to provide EMS services to the city; it was Joe's opinion that the use of a private agency would be the most costly option to the city. During Joe's presentation a discussion was held wherein all in attendance were given the opportunity to make comments, ask questions and express their opinions, which included (i) budgetary constraints may require another part-time EMS Chief if that option is chosen – Joe stated his preference for a full-time chief; (ii) whether any of the current full-time employees have expressed an interest in and are qualified to fill the chief's position; (iii) whether the EMS Department should be reorganized; and (iv) that a meeting should be held with personnel at the Monroe County EMS Department to discuss

the county providing services to the city, either completely or possibly managerial services only. It was the consensus of the Committee/Council Members that Chairman Reis, Police Chief and EMS Director Edwards and City Administrator Hudzik meet with Monroe County EMS personnel/representatives to discuss the county's service options and report their findings back to Committee.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

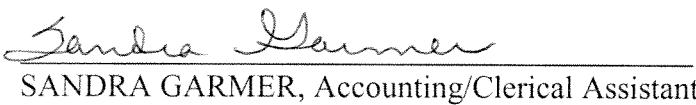
It was moved by Alderman Niemietz and seconded by Alderman Huch to adjourn the Ambulance, Radio Communication and Dispatch Committee Meeting held Monday, May 14, 2012 at 7:53 p.m. Upon Roll Call Vote, Chairman Reis and Aldermen Niemietz, Huch and Mathews voted yea. **MOTION CARRIED.**



STEVEN REIS, Chairman

AMBULANCE, RADIO COMMUNICATION AND DISPATCH COMMITTEE

Minutes Taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
MAY 14, 2012 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 7:54 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Piazza and Reis and Mayor Hutchinson.

Absent: None.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Chief of Police & EMS Director Joe Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Ebersohl stated the meeting was called for the purpose of (1) discussing the employment of legal counsel; (2) receiving an update on pending litigation; and (3) discussing any other items to be considered.

II. EXECUTIVE SESSION

Chairman Ebersohl entertained a motion to go into Executive Session to (i) discuss the employment of legal counsel for the city; and (ii) receive an update on litigation currently pending against the city.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Reis and seconded by Alderman Mathews to go into Executive Session at 7:59 p.m. to (i) discuss the employment of legal counsel for the city; and (ii) receive an update on litigation currently pending against the city. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Piazza and Reis voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Reis and seconded by Alderman Mathews to return to the Regular Session of the Committee of the Whole at 8:22 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Piazza and Reis voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Committee of the Whole Meeting, Mayor Hutchinson and the following Committee Members were present: Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Piazza and Reis.

Chairman Ebersohl asked if there was any action to be taken as a result of the Executive Session of the Committee of the Whole Meeting.

MOTION:

It was moved by Alderman Huch and seconded by Alderman Niemietz to recommend to the City Council that the law firm of Gilmore Bell of St. Louis, Missouri, be employed as Redevelopment Counsel and Bond Counsel in connection with future development of the American Bottom area in Columbia. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Piazza and Reis voted yea.

MOTION CARRIED.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

(Note: this portion of the meeting preceded the Executive Session and lasted from the beginning of the meeting until 7:59 p.m.)

City Administrator Hudzik informed the Committee Members of the recommendations of REJIS Commission personnel that six (6) of the city's current servers (some 10 to 11 year's old and all outdated) should be replaced with two larger hardware (virtual) servers, allowing for more storage and updated (and more reliable) equipment – the recommendations also included the purchase of auxiliary equipment and software updates. Hudzik explained that the estimated cost to implement REJIS' recommendations approximated \$30,000 and that REJIS normally receives equipment and software discounts from vendors greater than the city can obtain through a formal bidding process – he also informed the Committee Members that (i) \$30,000 had been budgeted for such IT replacements, since the department heads had previously met with REJIS personnel concerning recommendations on IT equipment/software updates; (ii) formal bids are required for equipment purchases in excess of \$20,000 unless two-thirds of the council members agree to forego said process; and (iii) he was recommending implementation of REJIS' recommendations with REJIS conducting an informal bidding process among their vendors rather than the formal bidding process normally required.

MOTION:

It was moved by Alderman Roessler and seconded by Alderman Huch to recommend to City Council that city staff be authorized to coordinate the replacement of city servers, including auxiliary equipment and software updates, with REJIS personnel in an amount approximating \$30,000, based upon the recommendations of REJIS and using an informal bidding process conducted by REJIS.

Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Piazza and Reis voted yea. **MOTION CARRIED.**

IV. **ADJOURNMENT**

MOTION:

It was moved by Alderman Agne and seconded by Alderman Roessler to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois held Monday, May 14, 2012 at 8:23 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Huch, Mathews, Piazza and Reis voted yea.

MOTION CARRIED.

Gene Ebersohl

GENE EBERSOHL, Chairman
COMMITTEE OF THE WHOLE

Minutes taken by:

Sandra Garner

SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE PERSONNEL COMMITTEE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
MAY 14, 2012 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Jeff Huch called the Personnel Committee Meeting of the City Council of the City of Columbia, Illinois to order at 8:28 p.m.

Upon Roll Call, the following members were:

Present: Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne, Mathews, Piazza and Reis.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert (left at 8:44 p.m.), Chief of Police and EMS Director Joe Edwards (left at 9:10 p.m. and returned at 10:04 p.m.), Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Huch stated the meeting was called for the purpose of discussing (1) job description(s)/duties; (2) collective bargaining negotiations and employee wages; and (3) any other items to be considered.

II. JOB DESCRIPTION(S)/DUTIES DISCUSSION

Chairman Huch opened the meeting and called upon City Administrator Al Hudzik to address the Committee/Council Members on this issue. Hudzik indicated that the Building Inspector's current Job Description document had previously been distributed to the Committee/Council Members and that he could find no similar documentation for the Zoning Administrator. A general discussion then took place wherein all in attendance were given the opportunity to make comments, ask questions and express their opinions, which included (i) pro-active enforcement of code violations is a function of the Building Inspector's duties; (ii) the Building Inspector's reporting should incorporate code enforcement issues categorized as (1) external calls/communications received (from the general public); (2) internal calls/communications received (from city departments and elected officials); and (3) active/pro-active issues (i.e., those discovered by the Building Inspector without receiving a call/communication from anyone) addressed; and (iii) the Zoning Administrator and the Building Inspector should not be the same person. It was the general consensus of the Committee/Council Members that City Administrator Hudzik and City Engineer Williams (A) review and recommend changes they deem

necessary for the Building Inspector's Job Description; and (B) develop the duties and functions of the Zoning Administrator.

III. EXECUTIVE SESSION

Chairman Huch entertained a motion to go into Executive Session to discuss collective bargaining negotiations and employee wages.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Roessler to go into Executive Session at 8:41 p.m. to discuss collective bargaining negotiations and employee wages. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Roessler to return to the Regular Session of the Personnel Committee Meeting at 10:19 p.m. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Personnel Committee Meeting, the following Committee Members were present: Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler. Other Council Members present: Mayor Hutchinson and Aldermen Agne, Mathews, Piazza and Reis.

Chairman Huch asked if there was any action to be taken as a result of the Executive Session of the Personnel Committee Meeting – there was none.

IV. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

V. ADJOURNMENT

MOTION:

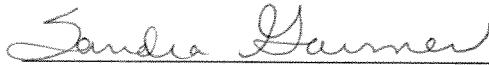
It was moved by Alderman Ebersohl and seconded by Alderman Niemietz to adjourn the Personnel Committee Meeting held Monday, May 14, 2012 at 10:19 p.m. Upon Roll Call Vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea.

MOTION CARRIED.



JEFF HUCH, Chairman
PERSONNEL COMMITTEE

Minutes Taken by:



SANDRA GARMER

SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE EXECUTIVE AND RULES COMMITTEE MEETING OF
THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD
MONDAY, MAY 14, 2012 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Executive and Rules Committee Meeting of the City Council of the City of Columbia, Illinois to order at 10:19 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Agne, Niemietz and Roessler.

Absent: None

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Huch, Mathews, Piazza and Reis.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Chief of Police & EMS Director Joe Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Ebersohl stated the purpose of the meeting was to discuss (1) Committee assignments; and (2) any other items to be considered.

II. COMMITTEE ASSIGNMENTS DISCUSSION

Chairman Ebersohl opened the meeting and requested any comments on the need to change the City's Aldermanic Committees. The general consensus was that committee assignments remain the same for the current fiscal year as they were for the past fiscal year. A brief discussion was held wherein it was the consensus of the Committee/Council Members to continue to appoint members to the Fire Department Committee (with the same members being appointed) and to name Mark Roessler as the Chairman.

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to recommend to the City Council that the Council Committees remain the same for FY 2012 – 2013 as they were for FY 2011 – 2012 with a change in the Chairman of the Fire Department Committee to Mark Roessler from Gene Ebersohl. Chairman Ebersohl and Aldermen Agne, Niemietz and Roessler voted yea. **MOTION CARRIED.**

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Agne to adjourn the Executive and Rules Committee Meeting held Monday, May 14, 2012 at 10:23 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz and Roessler voted yea. **MOTION CARRIED.**

Gene Ebersohl

GENE EBERSOHL, Chairman
EXECUTIVE AND RULES COMMITTEE

Minutes taken by:

Sandra Garner
SANDRA GARMER, Accounting/Clerical Assistant