

MINUTES OF THE STREETS, SIDEWALKS, DRAINAGE AND PUBLIC UTILITIES COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY, APRIL 23, 2012 IN THE COUNCIL ROOM OF CITY HALL

I. CALL TO ORDER

Chairman Gene Ebersohl called the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:02 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Niemietz, Roessler (arrived at 7:05 p.m.) and Mathews.

Absent: None.

Quorum Present.

Others Present: Aldermen Agne, Piazza and Reis.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Wedgewood Lane residents/property owners Dave and Connie Sauerwein, Karen Crank, Mark Tidsdale, Rick Johnson and Jason Stiles (all residents/property owners left at 7:25 p.m.).

Chairman Ebersohl stated the meeting was called for the purpose of (1) receiving a presentation from the residents/property owners along Wedgewood Lane; (2) the Valmeyer Road bridge repair options/funding discussion; (3) the Illinois Transportation Enhancement Program (ITEP) grant application discussion; (4) the Columbia Centre private roadway discussion; and (5) any other items to be considered or discussed.

II. WEDGEWOOD LANE RESIDENTS/PROPERTY OWNERS PRESENTATION

Chairman Ebersohl made opening remarks and stated that private streets must normally meet certain minimum standards in order for the city to accept maintenance responsibilities – he then asked if any of the residents/property owners from the Wedgewood Lane area would like to address the Committee Members. Dave Sauerwein

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Letter to City Engineer Ron Williams re: Wedgewood Lane (1 page)

Letter to City Engineer Ron Williams re: SN 067-6002 Valmeyer Road Bridge over Carr Creek Preliminary Cost Estimate for Superstructure Replacement Columbia, Illinois KdG Proposal No. 12M-026 (2 pages)

Letter to City Engineer Ron Williams re: Bridge Rating SN 067-6002 Monroe County-City of Columbia (12 pages)

Letter to City Engineer Ron Williams re: SN 067-6002 – Valmeyer Road over Carr Creek (3 pages)

Letter from Illinois Department of Transportation re: 2012 Illinois Transportation Enhancement Program Application Process (1 page)

2012 Discretionary Grant Programs (1 page)

Illinois Department of Transportation (Construction) Estimate of Cost (3 pages)

addressed the Committee and reviewed some of the issues listed on the letter addressed to Ron Williams from the Wedgewood Lane residents/property owners (which was distributed to the Committee/Council Members previously) and stated that the residents/property owners were requesting that the city oil & chip Wedgewood Lane and fix the potholes. A general discussion was then held re: maintenance of Wedgewood Lane wherein all in attendance were able to make comments, ask questions and express their opinions, which included: (i) in order for the city to consider maintaining Wedgewood Lane, it would have to be brought up to city standards; (ii) minimum city standards include a lane in each direction 10' – 11' wide, and Wedgewood Lane is currently not wide enough to meet the minimum width standard; (iii) the city doesn't maintain private roads; (iv) that the city may have represented it would accept Wedgewood Lane as a city street approximately twenty-five (25) years ago; and (v) a letter from June 17, 1997 written by previous City Attorney Tom Adams re: Waterline Easement Deed (which was read during the discussion) referenced that Wedgewood Lane was a private drive (and made no reference to the city's willingness to accept Wedgewood Lane as a city street). At the end of the discussion, City Engineer Williams stated he would (a) put together an estimate of the cost(s) involved to bring Wedgewood Lane up to the city's minimum standards; (b) compile a list of several private companies that fill potholes; and (c) forward that information to the Wedgewood Lane residents/property owners.

III. VALMEYER ROAD BRIDGE REPAIR OPTIONS/FUNDING DISCUSSION

City Engineer Williams addressed the Committee/Council Members on this issue – he reviewed documentation previously distributed including (i) a three (3) page letter from Thouvenot, Wade & Moerchen, Inc., consulting engineers, dated September 22, 2011, indicating that the Valmeyer Road bridge over Carr Creek showed signs of deterioration and recommended that the superstructure be replaced and that the existing substructure be reused; (ii) a two (2) page letter from the Illinois Department of Transportation, dated December 30, 2011, with its attachments (ten (10) pages), indicating that the precast channel beams on said Valmeyer Road bridge showed “extensive deterioration with areas of exposed reinforcement, longitudinal cracks and rust stains” and until the beams can be replaced, an annual Special Feature Inspection needed to be performed; and (iii) a two (2) page letter from Kuhlmann Design Group, Inc., an engineering firm, re: Valmeyer Road bridge over Carr Creek – Preliminary Cost Estimate for Superstructure Replacement, which contained a superstructure replacement cost estimate of \$190,000 plus approximately \$23,000 in engineering costs (for a total cost approximating \$213,000). Ron stated the superstructure needed to be replaced and identified possible sources of funding as follows: (a) Monroe County has approximately \$200,000 (in federal funds) available for bridge repairs on an 80% (federal funds)/20% (local funds) basis; and (b) Monroe County also has some bridge funds available on a 50% (county)/50% (city) basis – he is checking on the availability of these funding sources and indicated that the superstructure replacement design would have to be completed and

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the bids would have to be received prior to July 1, 2013, in order to be eligible for said funding. Williams also stated that the city has applied for a grant to have a hydrology study completed (for the drainage) in the area of said Valmeyer Road bridge and any items identified in said study may also need to be addressed. City Administrator Hudzik indicated that said Valmeyer Road bridge is located in a TIF area and that TIF funds may also be available for any bridge repairs needed. Williams stated he would keep the Committee/Council Members updated on the progress being made on this issue.

IV. ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM (ITEP) GRANT APPLICATION DISCUSSION

City Engineer Williams advised the Committee/Council Members that (i) the 2012 Illinois Transportation Enhancement Program (ITEP) Grant Application Process has begun; (ii) on-line applications are due to be submitted no later than May 29, 2012; and (iii) a 20% city match is required on ITEP grants. He also reminded the Committee/Council Members that ITEP funds have been used in the past for Main Street Streetscape expenditures and approximately \$143,000 in ITEP funds are currently available for the city's use in funding the streetscape project. City Administrator Hudzik then reminded the Committee/Council Members of the Transportation, Community and System Preservation Grant (TCSP) application submitted by the city in January, 2012 – grant funding of \$300,000 was requested (no local match is required) for the streetscape project and the awarding of the TCSP grants is expected to occur in June, 2012. He also indicated that he was in favor of submitting an ITEP Grant Application if the TCSP funds could be used as the local match to the ITEP Grant; otherwise he could not identify a source of city funds to be used as the ITEP Grant match – in the event the TCSP Grant is not awarded to the city, the ITEP Grant application may have to be withdrawn unless an alternate funding source can be identified. Hudzik and Williams indicated they would keep the Committee/Council Members updated on the ITEP Grant Application process.

V. COLUMBIA CENTRE PRIVATE ROADWAY DISCUSSION

City Engineer Williams informed the Committee/Council Members that legal action has been instituted against the title company that issued the title report to the U.S. Postal Service re: maintenance responsibilities on the Columbia Centre Private Roadway adjacent to the Columbia Post Office – he stated he would update the Committee/Council Members on the status of the litigation whenever he receives updates.

VI. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

VII. ADJOURNMENT

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to adjourn the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, April 23, 2012 at 7:52 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler and Mathews voted yea.

MOTION CARRIED.

Gene Ebersohl

GENE EBERSOHL, Chairman
STREETS, SIDEWALKS, DRAINAGE AND PUBLIC UTILITIES COMMITTEE

Minutes taken by:

Sandra Garner

SANDRA GARMER, Accounting/Clerical Assistant

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**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
APRIL 23, 2012 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 7:53 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Mathews, Piazza and Reis.

Absent: Mayor Hutchinson and Alderman Huch.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, City Attorney Terry Bruckert, Director of Community and Economic Development Paul Ellis, Accounting Manager Linda Sharp (left meeting at 9:58 p.m.) and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Megan Reichmann, Community and Environmental Planner with Heartlands Conservancy, Jim Vogt, an engineer with Heneghan & Associates, representing David Levinson/Clayton Forsyth Realty, Tim Ferrick, Commercial Loan Officer with First National Bank of St. Louis, and Plan Commission Members Callis, Dean, Hemmer, Hoeffken, Horsley, Mistler and Worley (all Plan Commission Members left the meeting at 8:17 p.m.).

Chairman Ebersohl stated the meeting was called to (1) receive a presentation from Heartlands Conservancy on a Bicycle and Pedestrian Facility Study; (2) discuss Multiple Special Events requested by the same applicant; (3) review/discuss Columbia Lakes Area Community Unit Plan (North & South) Cooperation Agreement(s); and (4) discuss any other items to be considered.

**II. HEARTLANDS CONSERVANCY BICYCLE & PEDESTRIAN FACILITY
STUDY PRESENTATION**

Chairman Ebersohl called upon Community and Economic Development Director Paul Ellis to address the Committee Members on this topic (a handout from Heartlands Conservancy entitled "Comprehensive Pedestrian and Bicycle Facilities Plan" was distributed to the Committee Members). Paul made introductory remarks and then introduced Megan Reichmann, the Community and Environmental Planner with Heartlands Conservancy, to make a presentation on the bicycle and pedestrian facilities plan. Megan informed the Committee Members that Heartlands Conservancy has worked

on these types of plans since 2006 and has written approximately twenty (20) plans (most of them in Missouri). The normal end product encompasses a long-term plan to be implemented over fifteen (15) to twenty (20) years. Heartlands is currently working/Preparing to work on four (4) plans in the Metro-East (i.e., Swansea, Madison County (governmental entity to be determined), Waterloo and Columbia) – she indicated the study is being funded with grant funds and must be completed by December 31, 2012. Megan then reviewed the Comprehensive Pedestrian and Bicycle Facilities Plan handout, which contained sections listing “Goals”, “Phase 1: Information Gathering” and “Phase 2: Present Plan Recommendations”. During Megan’s presentation, all in attendance were able to make comments, ask questions and express their opinions, which included (i) the width standards to be used – standards are based on each community’s needs and the anticipated use of the facilities (e.g., if family-based, the trail width standards would be wider); Megan also stated that there are industry standards, as well as state standards, that will need to be considered; (ii) how crossing Illinois Route 3 would be handled – input will be solicited and a plan will be developed taking into consideration the feasibility of implementing the suggested crossing ideas; (iii) whether consideration should be given to using the bikeways as walkways – Megan stated that the trails (i.e., bikeways) and sidewalks are normally viewed separately in designing the plan; and (iv) that a comprehensive plan incorporating all expected uses is the ultimate goal.

III. MULTIPLE SPECIAL EVENTS DISCUSSION

Community and Economic Development Director Ellis reviewed his Memo of April 23, 2012, re: Processing Multiple Events through the Special Event Permit Process, that was distributed at this meeting. The Memo stated that Who Dat’s Southern Restaurant submitted a Special Events application to hold five (5) identical events on five (5) different Saturdays during the summer for one application fee. The Memo also contained information pertaining to the establishment of the Special Events process, Who Dat’s rational for requesting that all five (5) events be processed for one fee, and listed “Additional Considerations” at the bottom of the Memo. Paul then listed the alternatives to be considered as follows: (i) continue granting Special Events Permits as in the past (i.e., a separate application and fee for each event); (ii) change the processing of Special Events to allow multiple special events to be held with the submittal of one application and fee; or (iii) allow multiple Special Events with the filing of one application and fee on a trial basis to see how that process works. During Paul’s presentation, all in attendance were given the opportunity to make comments, ask questions and express their opinions, which included (a) the council could use the facts and circumstances of each Special Events request to decide whether multiple events should be granted with the submittal of one application and fee; and (b) multiple opinions were expressed that an application and fee should be required for each event since they are “special events”. It was the general consensus of the Committee Members present that Special Events Permits continue to be granted as they have been in the past (i.e., a separate application and fee for each event).

IV. COLUMBIA LAKES AREA COMMUNITY UNIT PLAN (“CUP”) (NORTH & SOUTH) COOPERATION AGREEMENT(S) REVIEW/DISCUSSION

(Note: In addition to the individuals listed hereon in I., one (1) member of the public was in attendance.)

City Engineer Ron Williams informed the Committee Members that he had met on two occasions (i.e., 02/23/12 and 04/18/12) with individuals representing David Levinson (the developer) to discuss the proposed changes/amendments to the CUP Cooperation Agreement(s). Ron then reviewed a seventeen (17) page document (distributed to the Committee Members prior to this meeting) entitled “Columbia Lakes Community Unit Plans (CUPs) North and South – Comparison of City Initial Submittal vs. Developer’s Responses” containing columns entitled “City’s Initial Submission”, “Developer’s Response”, “Changes/Amendments” and “Developer’s Comments”. Ron reviewed said document on an item by item basis – during Ron’s review all in attendance were given the opportunity to make comments, ask questions and express their opinions; as each item was reviewed a general consensus was reached either to accept the developer’s response(s) (as detailed in the “Developer’s Comments” column) or to authorize Ron to respond to the “Developer’s Comments” as discussed at this meeting. Ron indicated he would forward the city’s response to each of the items and keep the Committee Members updated on the progress being made on the CUP Cooperation Agreement(s).

V. EXECUTIVE SESSION

Chairman Ebersohl entertained a motion to go into Executive Session to receive an update on litigation currently pending against the city.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Niemietz and seconded by Alderman Reis to go into Executive Session at 9:58 p.m. to receive an update on litigation currently pending against the city. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Mathews, Piazza and Reis voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Roessler and seconded by Alderman Piazza to return to the Regular Session of the Committee of the Whole at 10:06 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Mathews, Piazza and Reis voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Committee of the Whole Meeting, the following Committee Members were present: Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Mathews, Piazza and Reis.

Chairman Ebersohl asked if there was any action to be taken as a result of the Executive Session of the Committee of the Whole Meeting - there was none.

VI. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

VII. **ADJOURNMENT**

MOTION:

It was moved by Alderman Reis and seconded by Alderman Niemietz to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois held Monday, April 23, 2012 at 10:06 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Mathews, Piazza and Reis voted yea. **MOTION CARRIED.**

Gene Ebersohl

GENE EBERSOHL, Chairman
COMMITTEE OF THE WHOLE

Minutes taken by:

Sandra Garner
SANDRA GARMER, Accounting/Clerical Assistant