

**MINUTES OF THE ORDINANCE, PLANNING AND ZONING COMMITTEE
MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS
HELD MONDAY, JUNE 13, 2011 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Jim Agne called the Ordinance, Planning and Zoning Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:03 p.m.

Upon Roll Call, the following members were:

Present: Chairman Agne and Aldermen Ebersohl (entered the meeting at 7:15 p.m.), Niemietz and Reis.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Roessler, Huch, Mathews and Piazza.

Administrative Staff Present: City Administrator Al Hudzik, Director of Community and Economic Development Paul Ellis, Building Inspector Alan Holden, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: John Sinclair (Sinclair Ford) and Wes Hoeffken (a member of the City's Plan Commission)

Chairman Agne stated the purpose of the meeting was to discuss and review (1) the proposed ordinance to allow the sale of used cars and trucks in a C-2 (General Business) zoned district; and (2) any other items to be considered.

**II. REVIEW/DISCUSSION OF PROPOSED ORDINANCE TO ALLOW THE SALE
OF USED CARS AND TRUCKS IN A C-2 (GENERAL BUSINESS) ZONED
DISTRICT**

Chairman Agne called the meeting to order and made various remarks pertaining to this issue, including his opinion that used car and truck lots should have high visibility (i.e., along a highway or state route) and that a larger sized lot (i.e., 4 acres) should be required for such sales. Plan Commissioner Hoeffken then addressed the Committee/Council Members and briefed them on Plan Commission Members' discussion on this issue and the Commission's recommended special use exception requirements, which included (i) a minimum lot size of 2 acres; and (ii) that the proximity of the lot from residentially zoned areas should be consistent with other zoning regulations – he said the Plan Commission Members felt these recommendations would allow each special use permit to be reviewed and then granted or denied on a case by case basis due to the uniqueness of the application submitted and the site proposed. A general discussion then took place in

which all in attendance were given the opportunity to make comments, ask questions and express their opinions, which included: (i) the Figure 1 – Special Use Exceptions and Requirements – Requirement Designation items listed in the proposed ordinance are virtually the same as those for Auto Repair and Sales in a C-3 (Highway Business) zoned district except the minimum lot size proposed for the C-2 (General Business) zoned district is 2 acres; (ii) there is no minimum lot area of 4 acres currently contained in the requirement designation listing in the zoning code, and therefore, if one is to be added, the normal process for amending the zoning code (i.e., Plan Commission Meeting and Zoning Board Hearing) would have to be followed; (iii) special use permits are unique to each business location and are decided on a case by case basis; and (iv) thought should be given to amending the zoning code in the future to add a 4 acre minimum lot area requirement, as well as any other changes to be considered.

MOTION:

It was moved by Aldermen Reis and seconded by Alderman Niemietz to recommend to the City Council the adoption of an ordinance to allow retail used car and truck sales by special use permit only in a C-2 (General Business) Zoned District incorporating recommendations made by the City's Plan Commission. Upon Roll Call vote, Chairman Agne and Aldermen Ebersohl, Niemietz and Reis voted yea. **MOTION CARRIED.**

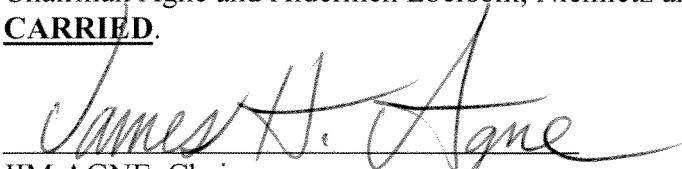
III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Aldermen Niemietz and seconded by Alderman Ebersohl to adjourn the Ordinance, Planning and Zoning Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, June 13, 2011, at 7:30 p.m. Upon Roll Call vote, Chairman Agne and Aldermen Ebersohl, Niemietz and Reis voted yea. **MOTION CARRIED.**



JIM AGNE, Chairman
ORDINANCE, PLANNING AND ZONING COMMITTEE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE FIRE DEPARTMENT COMMITTEE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
JUNE 13, 2011 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Gene Ebersohl called the Fire Department Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:31 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Agne, Roessler and Reis.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Niemietz, Huch, Mathews and Piazza.

Administrative Staff Present: City Administrator Al Hudzik, Director of Community and Economic Development Paul Ellis, Building Inspector Alan Holden, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Ebersohl stated the meeting was called for the purpose of (1) reviewing and discussing the Columbia Fire Protection District draft agreements/leases; and (2) considering any other items to be discussed.

**II. COLUMBIA FIRE PROTECTION DISTRICT DRAFT AGREEMENTS/LEASE
REVIEW AND DISCUSSION**

Chairman Ebersohl opened the meeting and called upon City Administrator Al Hudzik to address the Committee on this issue. Hudzik briefly reviewed various e-mail messages to and from the Fire District's attorney, Jim Sinclair, wherein the Fire District agreed in substance with the language revisions proposed by the City (and its insurer) pertaining to the agreements/lease required by the Intergovernmental Agreement entered into on December 28, 2010 – attorney Sinclair indicated that he had a few minor editing changes and requested clarification on the language in paragraph 14 of the Platform Truck "Lease-Purchase Agreement" pertaining to the prepayment credit to be received by the Fire District (from the City) in the event prepayment occurs. Hudzik then reviewed the language changes proposed by the City (which had been forwarded to the Fire District) since the May 23rd Committee Meeting to the "Dispatching Services Agreement" and the

Platform Truck "Lease-Purchase Agreement", including worksheets detailing (i) the payment schedule chosen by the Fire District (with a column showing the prepayment credit available at various dates); and (ii) "Prepayment Examples" for two (2) different dates, as requested by Jim Sinclair in his e-mail of June 6th – Hudzik also reviewed the language to be inserted in paragraph 7 (Indemnification) of the Fire Station "Lease" as requested by the City's insurer. He informed the Committee/Council Members that he and City Attorney Bruckert would continue negotiating any additional revisions to the agreements/lease with the Fire District, and hoped to have the final versions to present for the council's consideration at the June 20th Council Meeting.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Reis and seconded by Alderman Roessler to adjourn the Fire Department Committee Meeting of the City Council of the City of Columbia held Monday, June 13, 2011 at 7:43 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Roessler and Reis voted yea. **MOTION CARRIED.**



GENE EBERSOHL, Chairman
FIRE DEPARTMENT COMMITTEE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE PARKS, PLAYGROUNDS AND RECREATION
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF
COLUMBIA, ILLINOIS HELD MONDAY, JUNE 13, 2011 IN THE COUNCIL
ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Mary Ellen Niemietz called the Parks, Playgrounds and Recreation Committee Meeting of the City Council of the City of Columbia, Illinois to order at 9:04 p.m.

Upon Roll Call, the following members were:

Present: Chairman Niemietz and Aldermen Ebersohl, Agne and Mathews.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Roessler, Huch, Piazza and Reis.

Administrative Staff Present: City Administrator Al Hudzik, Director of Community and Economic Development Paul Ellis, Chief of Police and EMS Director Joseph Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Niemietz stated the purpose of the meeting was to review and discuss (A) the proposed Open Space Land Acquisition and Development (OSLAD) Grant re-application; and (B) any other items to be considered.

**II. REVIEW/DISCUSSION OF PROPOSED OPEN SPACE LAND ACQUISITION
AND DEVELOPMENT (OSLAD) GRANT RE-APPLICATION**

Chairman Niemietz called upon Director of Community and Economic Development Paul Ellis to address the Committee on this issue. Mr. Ellis reviewed his Memo of June 9, 2011 RE: OSLAD Grant Re-Application (to assist with the purchase of the American Legion Fields currently being leased by the City from the American Legion) and the other documents described on the Memo. Paul informed the Committee/Council Members that (i) the City applied for this grant last year and did not receive it – some changes are being made in an effort to improve the City's chances of receiving the grant this year; (ii) he hopes to have the revised Bike & Greenway Alignment Plan (as an addendum to the City's Master Plan) ready to present for approval in the near future; (iii) a passive drainage project (approximating \$5,000) has been included in this year's grant application – this project is not eligible for OSLAD grant funding but it would benefit the property and may improve the City's chances of receiving the grant; and (iv) the OSLAD Grant Application will be submitted by its June 30th deadline. During Paul's presentation all in attendance were able to express their opinions and ask questions.

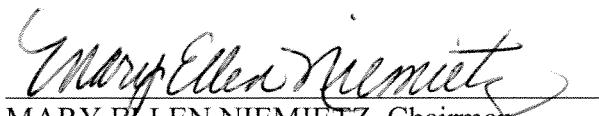
III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

Mr. Ellis distributed a four (4) page document entitled "REQUEST FOR PROPOSALS Admiral Trost Development Subdivision Park Master Plan" and informed the Committee/Council Members that the due date for firms interested in responding to said RFP is Wednesday, June 29th.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Agne to adjourn the Parks, Playgrounds and Recreation Committee Meeting held Monday, June 13, 2011 at 9:20 p.m. Upon Roll Call Vote, Chairman Niemietz and Aldermen Ebersohl, Agne and Mathews voted yea. **MOTION CARRIED.**



MARY ELLEN NIEMIETZ, Chairman
PARKS, PLAYGROUNDS AND RECREATION COMMITTEE

Minutes Taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE AMBULANCE, RADIO COMMUNICATION AND
DISPATCH COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY
OF COLUMBIA, ILLINOIS HELD MONDAY, JUNE 13, 2011 IN THE COUNCIL
ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Steven Reis called the Ambulance, Radio Communication and Dispatch Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:45 p.m.

Upon Roll Call, the following members were:

Present: Chairman Reis and Aldermen Niemietz, Huch and Mathews.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Ebersohl, Agne, Roessler and Piazza.

Administrative Staff Present: City Administrator Al Hudzik, Director of Community and Economic Development Paul Ellis, Chief of Police and EMS Director Joseph Edwards, Accounting Manager Linda Sharp, and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Monroe County Treasurer Kevin Koenigstein.

Chairman Reis stated the purpose of the meeting was to discuss and review (1) ITTF Narrowbanding (Equipment) Grant; (2) STARCOM21 dispatch console purchase; and (3) any other items that may need to be considered.

II. DISCUSSION ON STARCOM21 DISPATCH CONSOLE PURCHASE

Chairman Reis made opening remarks and called upon Chief of Police Edwards to address the Committee on this issue. Chief Edwards informed the Committee/Council Members that (i) the federal government (as a response to the inability of local emergency services providers to communicate effectively on 9/11/01) has mandated changes to broadcast frequencies for public safety radio systems (that will disallow the use of the current broadcasting system) effective January 1, 2013; and (ii) the City of Columbia, in conjunction with Monroe County and the other governmental agencies in the county, have supported the conversion to the Starcom 21 800 MHz P25 system, as the best solution to meet the federal broadcasting mandate. Edwards then informed the Committee/Council Members of the various benefits to be derived from converting to the Starcom 21 800 MHz system (which has also been adopted by most counties in the St. Louis metropolitan area) and indicated that Monroe County has recently purchased their

consoles from Motorola Solutions, Inc. for the Starcom 21 800 MHz system – Edwards recommended that the City purchase identical console equipment to that purchased by Monroe County so mutual broadcasting assistance and back-up (if and when necessary) can be provided (information had previously been distributed to the Committee/Council Members on the two (2) Position MCC 7500 Dispatch Consoles proposed to the City by Motorola Solutions, Inc. (virtually identical to the system purchased by Monroe County) including the price (slightly in excess of \$400,000)). County Treasurer Kevin Koenigstein then addressed the Committee/Council Members and indicated that Monroe County, through its 911 Fund and its current budget, had set funds aside to assist the City of Columbia in the purchase of its new console system and detailed some of those figures. City Administrator Hudzik then informed the Committee/Council Members that the city's source of funding to purchase the system would be paid from the recently approved General Obligation Bond Issue. During the presentation, all in attendance were given the opportunity to ask questions and make comments – Chief Edwards responded to one question by briefly describing the National Incident Management System (NIMS) structure; he then detailed a possible NIMS hierarchy and how various talk groups would be formed and communicate in the event of a disaster.

MOTION:

It was moved by Alderman Huch and seconded by Alderman Niemietz to recommend to the City Council that city staff prepare the necessary documentation for the City to purchase the two (2) Position MCC7500 Dispatch Consoles from Motorola Solutions as discussed in Committee. Upon Roll Call Vote, Chairman Reis and Aldermen Niemietz, Huch and Mathews voted yea. **MOTION CARRIED.**

III. ITTF NARROWBANDING (EQUIPMENT) GRANT DISCUSSION

City Administrator Hudzik informed the Committee/Council Members that the city had recently been awarded a \$6,000 Illinois Terrorism Task Force (ITTF) grant to assist with the purchase of a VHF narrowband base station transmitter, which would also help the city comply with the changing public safety radio system requirements – he indicated the cost of the transmitter approximates \$14,000, that it had been deleted from the budget (due to budgetary constraints) in the past several years and that acceptance of the grant would reduce the city's portion of the cost, which would be paid from the proceeds of the recently approved General Obligation Bond Issue. Chief Edwards then addressed the Committee/Council Members on the narrowbanding vs. digital (i.e., 800 MHz system discussed earlier) systems and informed them that the city had previously converted its other two (of three) transmitters to the narrowbanding format (in 2004 and 2005) – this system would be used as a back-up to the digital system discussed earlier.

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Mathews to recommend to the City Council approval to accept the \$6,000 Illinois Terrorism Task Force (ITTF) Narrowbanding (Equipment) Grant offered to the City and to ratify any prior actions taken by city staff to accept the grant. Upon Roll Call Vote, Chairman Reis and Aldermen Niemietz, Huch and Mathews voted yea. **MOTION CARRIED.**

IV. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

V. ADJOURNMENT

MOTION:

It was moved by Alderman Hutch and seconded by Alderman Niemietz to adjourn the Ambulance, Radio Communication and Dispatch Committee Meeting held Monday, June 13, 2011 at 8:18 p.m. Upon Roll Call Vote, Chairman Reis and Aldermen Niemietz, Hutch and Mathews voted yea. **MOTION CARRIED.**



STEVEN REIS, Chairman
AMBULANCE, RADIO COMMUNICATION AND DISPATCH COMMITTEE

Minutes Taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE PERSONNEL COMMITTEE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
JUNE 13, 2011 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Jeff Huch called the Personnel Committee Meeting of the City Council of the City of Columbia, Illinois to order at 9:20 p.m.

Upon Roll Call, the following members were:

Present: Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne, Mathews, Piazza and Reis.

Administrative Staff Present: City Administrator Al Hudzik, Chief of Police and EMS Director Joe Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

II. EXECUTIVE SESSION

Chairman Huch entertained a motion to go into Executive Session to discuss employment of personnel and employee wages and benefits for one or more classes of employees.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Niemietz to go into Executive Session at 9:21 p.m. to discuss employment of personnel and employee wages and benefits for one or more classes of employees. Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Niemietz to return to the Regular Session of the Personnel Committee Meeting at 10:41 p.m. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Personnel Committee Meeting, the following Committee Members were present: Chairman Huch and Aldermen Ebersohl, Niemietz

and Roessler. Other Council Members present: Mayor Hutchinson and Aldermen Agne, Mathews, Piazza and Reis.

Chairman Huch asked if there was any action to be taken as a result of the Executive Session of the Personnel Committee Meeting.

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Niemietz to recommend to the City Council that city staff be authorized to consult with Mark W. Weisman, attorney with the firm of Gallop, Johnson & Neuman, on the employment and wages and benefits issues as discussed in Executive Session. Upon Roll Call vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Niemietz to adjourn the Personnel Committee Meeting held Monday, June 13, 2011 at 10:44 p.m. Upon Roll Call Vote, Chairman Huch and Aldermen Ebersohl, Niemietz and Roessler voted yea.

MOTION CARRIED.



JEFF HUCH, Chairman
PERSONNEL COMMITTEE

Minutes Taken by:



SANDRA GARMER, Accounting/Clerical Assistant