

NOTICE OF & AGENDA FOR
CITY OF COLUMBIA, ILLINOIS
COMMITTEE MEETINGS TO BE HELD ON
MONDAY, SEPTEMBER 13, 2010
AT COLUMBIA CITY HALL
208 S. RAPP AVENUE
COLUMBIA, ILLINOIS

7:00 PM - Refuse Collection and Recycling

1. Recycling discussion - presentation by Tim Scheibe of Reliable Sanitation
2. Other items to be considered or discussed

7:10 PM - Committee of the Whole

1. Non-Highway/Low Speed Vehicle street usage discussion
2. Other items to be considered or discussed

7:20 PM - License, Insurance Claims, CEMA and Contracts

1. Charter Communications Cable Franchise update/discussion
2. Other items to be considered or discussed

7:30 PM - Ordinance, Planning and Zoning

1. Sidewalk Replacement Program bidding procedures discussion
2. Allowable Building Materials review procedures discussion
3. Searchlight Advertising policy/procedures discussion
4. Other items to be considered or discussed

7:40 PM - Personnel

1. Executive Session - review of Draft of DOPW Collective Bargaining Agreement (2009-2012)
2. Other items to be considered or discussed

**MINUTES OF THE REFUSE COLLECTION AND RECYCLING COMMITTEE
MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS
HELD MONDAY, SEPTEMBER 13, 2010 IN THE COUNCIL ROOM OF CITY
HALL**

I. CALL TO ORDER

Chairman Candace Hejna called the Refuse Collection and Recycling Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:04 p.m.

Upon Roll Call, the following members were:

Present: Chairman Hejna and Aldermen Ebersohl, Agne and Niemietz.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Oberkfell, Stumpf and Roessler.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Building Inspector Alan Holden, Accounting Manager Linda Sharp, Chief of Police Joe Edwards, Director of Community & Economic Development Paul Ellis and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: Tim Scheibe, President of Reliable Sanitation Service, Inc.

Chairman Hejna stated the purpose of the meeting was to discuss recycling issues and any other items to be considered or discussed.

II. RECYCLING DISCUSSION

Chairman Hejna made opening remarks and asked Mr. Scheibe to address the Committee. Tim indicated that he had recently met with Paul Ellis to discuss the city's recycling issues and had three (3) topics to address at this meeting: (A) Tim indicated that Reliable had recently ordered (in August) 500 sixty-five (65) gallon recycling containers (similar in size, shape and color (with a different colored lid) to the city's current trash containers) to distribute and use in a pilot program (he mentioned the Burroughs subdivision) to see whether the larger recycling containers (the size of the current recycling bins is eighteen (18) gallons) are readily accepted and the pilot program is successful. Reliable will be paying for the cost of the new recycling containers, which will allow for automatic pick-up (using the same type pick-up mechanism as utilized currently for residential trash pick-up). Tim said recycling containers that can utilize automatic pick-up are available in two (2) sizes – 65 gallons and 35 gallons, but Reliable opted to order the 65 gallon containers for the city's pilot program. During Tim's presentation all in attendance were given the opportunity to ask questions and make comments, which included: (i) the best size (65 gallon or 35 gallon) containers to use; (ii) whether or not an option of which size

to use could be offered; (iii) the additional space requirements for different recycling container sizes; (iv) if any additional cost would be incurred by the city (Tim said there would be no additional cost to the city); (v) how to publicize the pilot program; (vi) how to obtain feedback; and (vii) how to handle the return of the eighteen (18) gallon bins from the residents in the pilot program area. A general discussion on recycling was also held in conjunction with Tim's presentation on the pilot program; (B) Tim then reported that eight (8) to ten (10) recycling bins (for aluminum cans and plastic water bottles) had been utilized for the Music at Metter events, and he felt the use of those bins was successful – he also indicated that 65 gallon recycling containers would be placed at the four (4) city parks utilized the most; and (C) Tim reported that consideration is being given to a recycling challenge event for businesses in which financial incentive(s) may be utilized as encouragement for increased business recycling.

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Agne to recommend to the City Council approval of the pilot recycling program presented by Reliable Sanitation whereby the recycling containers to be used (500 to be distributed for the pilot program) would be similar in size and shape to the current residential trash containers.

Chairman Hejna and Aldermen Ebersohl, Agne and Niemietz voted yea. **MOTION**

CARRIED. A straw poll of the other Aldermen: Oberkfell, Stumpf and Roessler voted yea.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Aldermen Agne and seconded by Alderman Niemietz to adjourn the Refuse Collection and Recycling Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, September 13, 2010, at 7:30 p.m. Upon Roll Call vote, Chairman Hejna and Aldermen Ebersohl, Agne and Niemietz voted yea. **MOTION**
CARRIED.

Candace Hejna

CANDACE HEJNA, Chairman
REFUSE COLLECTION AND RECYCLING COMMITTEE

Minutes taken by:

Sandra Garner

SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
SEPTEMBER 13, 2010 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 7:31 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Agne, Niemietz, Hejna, Oberfell, Stumpf and Roessler and Mayor Hutchinson.

Absent: Alderman Row.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, Accounting Manager Linda Sharp, City Engineer Ron Williams, Building Inspector Alan Holden, Chief of Police and Ambulance Director Joseph Edwards and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Ebersohl stated the purpose of the meeting was to discuss non-highway/low speed vehicle street usage and any other items to be considered.

II. NON-HIGHWAY/LOW SPEED VEHICLE STREET USAGE DISCUSSION

Chairman Ebersohl made opening remarks and called upon City Administrator Al Hudzik to address the Committee. Mr. Hudzik informed the Committee Members that recent legislation has become law that (i) disallows the operation of non-highway vehicles on any street, highway or roadway in Illinois unless an ordinance or resolution is approved by any local jurisdiction allowing for such operation within its boundaries; and (ii) allows for the operation of low-speed vehicles (defined in 625 ILCS 5/1-140.7) on any street in Illinois where the posted speed limit is 30 miles per hour or less pursuant to the provisions of 625 ILCS 5/11-1426.2 (a part of Public Act 096-1434) unless the local jurisdiction expressly prohibits, by regulation, ordinance or resolution, the operation of such low-speed vehicles on its streets where the posted speed limit is 30 miles per hour or less and the local governmental entity determines that the public safety would be jeopardized. Chief of Police Edwards then commented on the public safety hazard of such low-speed vehicles using the streets of Columbia and recommended that action be taken to prohibit their use on the City's streets. A general discussion was then held wherein all in attendance were given the opportunity to ask questions and express their opinions – the cost of compliance to prohibit the use of low-speed vehicles on the city's streets (due to signage that would have to be posted) was also discussed. A suggestion

was made for administrative staff to contact the IML to see if the IML has a sample ordinance prohibiting low-speed vehicles to operate on city streets and for clarification of the signage issue.

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to recommend to the City Council that the administrative staff proceed with the necessary research and document preparation to prohibit the operation of low- speed vehicles on the streets of the City. Chairman Ebersohl and Aldermen Agne, Niemietz, Henja and Roessler voted yea. Alderman Stumpf voted nay and Alderman Oberfell abstained. **MOTION CARRIED.**

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

City Administrator Al Hudzik notified the Committee of a letter received today (which was dated 08/13/10) from the Columbia Knights of Columbus requesting permission to hold their annual Intellectual Disabilities Fund Drive on September 17th and September 18th, and also indicating that the Illinois Knights of Columbus has a liability insurance policy in the amount of \$1,000,000 that covers individual volunteers as they participate in this fundraising event.

MOTION:

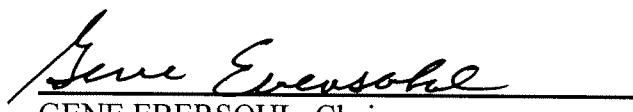
It was moved by Alderman Niemietz and seconded by Alderman Agne to recommend to the City Council approval of the request of the Columbia Knights of Columbus to hold their annual Intellectual Disabilities Fund Drive in the City on September 17 & 18, 2010. Chairman Ebersohl and Aldermen Agne, Niemietz, Hejna, Oberfell, Stumpf and Roessler voted yea. **MOTION CARRIED.**

IV. ADJOURNMENT

MOTION:

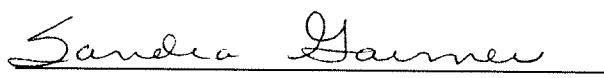
It was moved by Alderman Niemietz and seconded by Alderman Roessler to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois held Monday, September 13, 2010 at 8:16 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Hejna, Oberfell, Stumpf and Roessler voted yea.

MOTION CARRIED.



GENE EBERSOHL, Chairman
COMMITTEE OF THE WHOLE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE LICENSE, INSURANCE CLAIMS, CEMA AND
CONTRACTS COMMITTEE MEETING OF THE CITY COUNCIL OF THE
CITY OF COLUMBIA, ILLINOIS HELD MONDAY, SEPTEMBER 13, 2010 IN
THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Roessler called the License, Insurance Claims, CEMA and Contracts Committee Meeting of the City Council of the City of Columbia, Illinois to order at 8:17 p.m.

Upon Roll Call, the following members were:

Present: Chairman Roessler and Aldermen Hejna, Oberfell and Stumpf.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Ebersohl, Agne and Niemietz.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Building Inspector Al Holden, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Roessler stated the meeting was called to receive an update on the status of the Charter Communications Cable TV Franchise and to discuss any other items to be considered.

II. CHARTER COMMUNICATIONS CABLE FRANCHISE UPDATE/DISCUSSION

Chairman Roessler opened the meeting and called upon City Administrator Al Hudzik to address the Committee on this issue. Mr. Hudzik touched upon the e-mail sent to the Committee/Council Members at 5:25 PM on September 10th wherein a copy of the revised interim Charter Communications Cable Franchise (which he received from attorney Dan Vogel) was attached (and of which copies had been put on the Committee/Council Members desks today), and advised the Committee/Council Members that Charter's current interim franchise agreement expires on October 1st and that negotiations are still ongoing on the renewal of the franchise. Hudzik reviewed some of the revisions and indicated he felt Committee/Council guidance was needed on two topics: (1) most, if not all, past franchise agreements required Charter to make service available to all city residents where there is a minimum of twenty (20) occupied homes per linear strand mile of cable – in the franchise renewal negotiations, Charter is proposing to increase that figure to thirty (30) occupied homes (excluding any home

subscribing to any satellite service) – with this standard there is a possibility that Charter may not have to make service available to new subdivision developments or rural areas that are annexed due to the satellite cable service exclusion; additionally, the request amounts to a 50% increase in the number of homes per linear strand mile of cable – after discussion, it was the consensus of the Committee/Council Members to continue to require the twenty (20) occupied homes per linear strand mile of cable without the satellite service cable subscription exclusion language; and (2) Charter is requesting that the city give up access to the public programming channel included in the current interim franchise; the franchise agreement would still grant access to the educational and governmental programming channels, thereby reserving only two (2) and not three (3) channels for public, educational and governmental use – Charter stated that the governmental access channel could be used for public programming. Hudzik recommended accepting Charter's request on giving up access to the public programming channel since the city had yet to use either the public or governmental access channels. After discussion, it was the general consensus that the city could agree to Charter's request on this subject. Hudzik stated he didn't know if agreement could be reached in the negotiations in time to present the renewed franchise agreement for the next council meeting (on 09/20/10), which is the last meeting before the expiration of Charter's interim franchise – he indicated the city may have to temporarily renew the current interim franchise for a short period of time if negotiations are not finalized. He also informed the Committee that he would advise the Committee/Council Members of any changes pursuant to ongoing negotiations and invited them to contact him with any questions they may have on this issue. Hudzik stated he would present an ordinance at the September 20th Council Meeting addressing the expiration of Charter's current interim franchise.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

City Administrator Hudzik informed the Committee/Council Members that HTC Communications Co. submitted an application today for a cable television franchise to be deployed through their IP-Television (IPTV) video service.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Henja and seconded by Alderman Stumpf to adjourn the License, Insurance Claims, CEMA and Contracts Committee Meeting held Monday, September 13, 2010 at 8:48 p.m. Upon Roll Call vote, Chairman Roessler and Aldermen Hejna, Oberkfell and Stumpf voted yea. **MOTION CARRIED.**



MARK ROESSLER, Chairman
LICENSE, INSURANCE CLAIMS, CEMA AND CONTRACTS COMMITTEE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant
License, Insurance Claims, CEMA and Contracts Committee Meeting
September 13, 2010
Memo from City Administrator re: September 13th – License, Insurance Claims, CEMA and Contract Committee Meeting – Charter Communications Cable Franchise discussion (1 page)

**MINUTES OF THE ORDINANCE, PLANNING AND ZONING COMMITTEE
MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS
HELD MONDAY, SEPTEMBER 13, 2010 IN THE COUNCIL ROOM OF CITY
HALL**

I. CALL TO ORDER

Chairman Jim Agne called the Ordinance, Planning and Zoning Committee Meeting of the City Council of the City of Columbia, Illinois to order at 8:45 p.m.

Upon Roll Call, the following members were:

Present: Chairman Agne and Aldermen Ebersohl and Niemietz.

Absent: Alderman Row.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Hejna, Oberkfell, Stumpf and Roessler.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Building Inspector Alan Holden, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

Chairman Agne stated the purpose of the meeting was to discuss (1) sidewalk replacement program bidding procedures; (2) allowable building materials review procedures; (3) Searchlight Advertising policy/procedures; and (4) any other items to be considered or discussed.

**II. SIDEWALK REPLACEMENT PROGRAM BIDDING PROCEDURES
DISCUSSION**

Chairman Agne made opening remarks pertaining to the current policies and procedures being followed for the City's Sidewalk Replacement Program pursuant to Ordinance No. 2668, which does not require the applicant to obtain more than one (1) bid. A general discussion took place wherein all in attendance were able to make comments, which included: (i) the owner should be required to obtain at least two (2) bids; (ii) three (3) bids should be obtained by the owner; and (iii) the company submitting the lowest bid would usually, but may not always, be approved to construct the project.

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Niemietz to recommend to the City Council that the proper amendments be made to Ordinance No. 2668 pertaining to the City's Sidewalk Replacement Program to require that three (3) bids be submitted for each project and to incorporate other changes as recommended by the City Engineer. Chairman Agne and Aldermen Ebersohl and Niemietz voted yea. **MOTION CARRIED.**

III. ALLOWABLE BUILDING MATERIALS REVIEW PROCEDURES DISCUSSION

Chairman Agne began the discussion and referenced Municipal Code Section 17.28.070 (Building materials allowed for exterior walls) and Municipal Code Chapter 15.66 entitled "Architectural Review Board". A discussion then took place pertaining to the policy to be followed when a materials variance is requested for exterior construction/renovation of commercial, business and industrial buildings. Comments on the current procedures being followed were made by Building Inspector Holden and City Engineer Williams.

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Ebersohl to recommend to the City Council that the City's Zoning Ordinance be changed in all commercial, business and industrial sections referencing allowable exterior building materials to require that all variances be authorized by the City Council with the advice and recommendation of the City's Building Commissioner and the City's Architectural Review Board. Chairman Agne and Aldermen Ebersohl and Niemietz voted yea.

MOTION CARRIED. A straw poll of the other Aldermen: Oberkfell and Roessler voted yea and Hejna and Stumpf voted present.

IV. SEARCHLIGHT ADVERTISING POLICY/PROCEDURES DISCUSSION

Chairman Agne referenced the fax from Skyview Co. (to Building Inspector Holden, dated 07/29/10) and the light's specifications, which had previously been distributed to the Committee/Council Members and indicated that the City has, on occasion, allowed searchlight advertising in the past. He felt the following items should be addressed in the event the Committee/Council decided to adopt a policy to allow searchlight advertising: (i) the duration (i.e., number of days allowed) of the advertising; (ii) the time limits (e.g., sundown until closing/midnight) to be allowed; (iii) the creation of an application; and (iv) the fee to be charged. A discussion then took place with several of the Committee/Council Members questioning whether searchlight advertising should be allowed at all. After additional discussion, it was the general consensus of the Committee/Council Members that searchlight advertising not be allowed.

V. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

VI. **ADJOURNMENT**

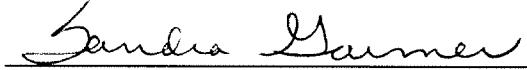
MOTION:

It was moved by Aldermen Ebersohl and seconded by Alderman Niemietz to adjourn the Ordinance, Planning and Zoning Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, September 13, 2010, at 9:45 p.m. Upon Roll Call vote, Chairman Agne and Aldermen Ebersohl and Niemietz voted yea. **MOTION CARRIED**


JIM AGNE, Chairman

ORDINANCE, PLANNING AND ZONING COMMITTEE

Minutes taken by:


SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE PERSONNEL COMMITTEE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
SEPTEMBER 13, 2010 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Mary Ellen Niemietz called the Personnel Committee Meeting of the City Council of the City of Columbia, Illinois to order at 9:46 p.m.

Upon Roll Call, the following members were:

Present: Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne, Hejna and Oberfell.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

II. EXECUTIVE SESSION

Chairman Niemietz entertained a motion to go into Executive Session to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

MOTION – EXECUTIVE SESSION

It was moved by Alderman Stumpf and seconded by Alderman Ebersohl to go into Executive Session at 9:46 p.m. to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler voted yea. **MOTION CARRIED.**

MOTION – REGULAR SESSION

It was moved by Alderman Ebersohl and seconded by Alderman Roessler to return to the Regular Session of the Personnel Committee Meeting at 9:58 p.m. Upon Roll Call vote, Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Personnel Committee Meeting, the following Committee Members were present: Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler. Other Council Members present: Aldermen Agne, Hejna and Oberkfell and Mayor Hutchinson.

Chairman Niemietz asked if there was any action to be taken as a result of the Executive Session of the Personnel Committee Meeting. There was none.

III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

None.

IV. ADJOURNMENT

MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Stumpf to adjourn the Personnel Committee Meeting held Monday, September 13, 2010 at 9:58 p.m. Upon Roll Call Vote, Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler voted yea.

MOTION CARRIED.



MARY ELLEN NIEMIE~~TZ~~, Chairman

PERSONNEL COMMITTEE

Minutes Taken by:



SANDRA GARMER

SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE EXECUTIVE SESSION OF THE PERSONNEL
COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF
COLUMBIA, ILLINOIS HELD MONDAY, SEPTEMBER 13, 2010 IN THE
COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Niemietz called the Executive Session of the Personnel Committee Meeting of the City Council of the City of Columbia, Illinois to order at 9:47 p.m.

Upon Roll Call, the following members were:

Present: Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Agne, Hejna and Oberkfell.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams and Accounting/Clerical Assistant Sandy Garmer.

Guests Present: None.

II. EXECUTIVE SESSION

Chairman Niemietz stated the Executive Session was called to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Review of Draft of DOPW Collective Bargaining Agreement (2009-2012)

Chairman Niemietz called upon City Administrator Hudzik to update the Committee on the status of the DOPW collective bargaining negotiations. Hudzik indicated that the Draft Agreement (2009-2012), which had previously been distributed to the Committee/Council Members, had been reviewed and approved by Bill Coleman, the United Steelworkers' union representative, and Steve Thackrey and Bruce Shields, the DOPW representatives. He then reviewed the revisions contained in the Draft Agreement (2009-2012) vs. the language appearing in the DOPW's Collective Bargaining Agreement in effect from May 1, 2006 through April 30, 2009; additional time was spent reviewing language changes to the Miscellaneous provisions (Page 19) and new Wages (Page 20). He informed the Committee/Council Members that (i) all changes in the Draft Agreement had been reviewed and agreed upon in the past; and (ii) he would be presenting an approving ordinance at the September 20th City Council meeting.

III. ADJOURNMENT

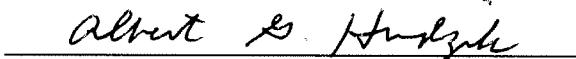
MOTION:

It was moved by Alderman Ebersohl and seconded by Alderman Stumpf to adjourn the Executive Session of the Personnel Committee Meeting of Monday, September 13, 2010 at 9:57 p.m. Upon Roll Call vote, Chairman Niemietz and Aldermen Ebersohl, Stumpf and Roessler voted yea. **MOTION CARRIED.**


MARY E. NIEMIETZ, Chairman
PERSONNEL COMMITTEE

Minutes Taken By:


SANDRA GARMER, Accounting/Clerical Assistant


ALBERT G. HUDZIK, City Administrator