

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS  
HELD MONDAY, OCTOBER 6, 2014 IN THE COUNCIL ROOM OF CITY HALL**

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**I. Call To Order**

Alderman Ebersohl called the City Council of Columbia, Illinois to order at 7:00 P.M. Upon roll call vote, the following were:

Ebersohl	Present	Huch	Present
Agne	Present	Mathews	Present
Niemietz	Present	Reis	Present
Roessler	Present	Holtkamp	Present

Quorum present. Those in attendance recited the Pledge of Allegiance.

Mayor Hutchinson arrived at 7:21 P.M.

Administrative Staff present:

<u>X</u> City Clerk Wes Hoeffken	<u>X</u> City Administrator Al Hudzik
<u>X</u> City Attorney Timothy Palen	<u>X</u> Chief of Police and EMS Director Joe Edwards
<u>X</u> Building Inspector Justin Osterhage	<u>—</u> City Treasurer Robert Naumann
<u>—</u> City Engineer Ronald Williams	<u>—</u> Dir. Of Community and Economic Dev. Paul Ellis
<u>—</u> Assistant City Engineer Tim Ahrens	<u>—</u> Deputy Chief of Police Jerry Paul
<u>X</u> Accounting Manager Linda Sharp	<u>X</u> Plan Commissioner Karin Callis
<u>—</u> Head Librarian Britta Krabill	<u>—</u> Deputy City Clerk Donna Mehaffey
<u>—</u> Labor Attorney Mark Weisman	<u>—</u> Interim EMS Chief Shannon Bound

**A. Mayor Pro Tem**

Alderman Ebersohl informed the Council that Mayor Hutchinson had been detained, but was on his way to the meeting. Alderman Ebersohl then asked for a motion to appoint a Mayor Pro Tem to preside over the meeting until the Mayor's arrival.

**Motion:**

It was moved by Alderman Agne, and seconded by Alderman Niemietz, to appoint Alderman Ebersohl as Mayor Pro Tem to preside at the City Council meeting until the Mayor's arrival.

Roll Call vote results:

Agne	Yea	Niemietz	Yea		
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 7 to 0.

## **II. Delegations and Citizens' Comments**

### **A. Domestic Violence Awareness Month**

City Clerk Wes Hoeffken read a proclamation declaring October 2014 as Domestic Violence Awareness Month in the City of Columbia, Illinois.

### **B. Substance Abuse Prevention Month**

Alderman Ebersohl read a proclamation declaring October 2014 as Substance Abuse Prevention Month in the City of Columbia, Illinois.

## **III. Read and Approve Minutes**

### **A. Regular Meeting**

The minutes of the Regular City Council Meeting held Monday, September 15, 2014 were submitted for approval.

#### **Motion:**

It was moved by Alderman Reis, and seconded by Alderman Huch, to approve the minutes of the Regular Meeting of the City Council held Monday, September 15, 2014 as on file at City Hall.

Roll Call vote results:

Agne	Yea	Niemietz	Yea		
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 7 to 0.

## **IV. Report of Departments and Officers**

### **A. Plan Commission**

1. Commissioner Karin Callis informed the Council there were no meeting minutes as the last meeting of the Plan Commission was an open house to review the proposed Comprehensive Plan.

### **B. Police Department**

1. Appointment of a Communications Coordinator

Motion:

It was moved by Alderman Reis, and seconded by Alderman Huch, to accept the recommendation of the Committee of the Whole and appoint Sahra Linnemann as the Police Department Communications Coordinator.

Roll Call vote results:

Agne	Yea	Niemietz	Yea		
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 7 to 0.

C. Building and Zoning

1. Zoning Board of Appeals Public Hearing

The minutes of the public hearing before the Zoning Board of Appeals held September 24, 2014 were presented to the Council.

2. Ordinance No. 3125 - Zoning Code Variance - Gary May Revocable Living Trust #1

Alderman Agne inquired if a separate variance will be required for the building height. Mr. Palen stated yes. Alderman Agne then inquired if the Council could provide some form of a go ahead for the building height. Both Mr. Palen and Mr. Hoeffken stated any action by the Council regarding this request would be circumventing the recommendation required by the Zoning Board of Appeals. Alderman Niemietz stated she thought the height variance was covered under item number 12 in the application. Mr. Osterhage pointed out the requested variance is listed under item number 8 which only lists the square footage variance.

Alderman Agne clarified that Mr. May could begin construction of the foot print without requiring the height variance. Mr. Osterhage stated yes, but added that Mr. May would have to amend his building permit request if the building does exceed ten (10) feet in height.

Mayor Hutchinson arrived at 7:21 P.M.

Motion:

It was moved by Alderman Reis, and seconded by Alderman Niemietz, to pass and approve Ordinance No. 3125, an Ordinance to grant a Zoning Code Variance to the Gary A. May Revocable Living Trust #1 for its single family residential property located at 341 S. Cherry Street in the City of Columbia, Illinois to allow the enlargement of an existing accessory building to one thousand two hundred (1,200) square feet in size in excess of the allowed nine hundred (900) square feet.

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		
Mayor Hutchinson		Yea			

Motion Passed 9 to 0.

**D. Community & Economic Development**

City Administrator Al Hudzik presented the report for Mr. Ellis.

**1. Monroe County Coalition for Drug-Free Communities**

The minutes of the Monroe County Coalition for Drug-Free Communities Steering Committee were presented to the Council.

**2. 2014 Best Practice Award for American Planning Association Illinois Chapter**

Mr. Hudzik informed the Council the City was presented with the 2014 Best Practice Award by the American Planning Association Illinois Chapter.

**3. Historic Main Street Columbia Brochure**

The new brochure for Historic Main Street Columbia was presented to the Council.

**4. Special Event - Halloween Hi Jinks**

**Motion:**

It was moved by Alderman Niemietz, and seconded by Alderman Agne, to approve the Special Event Permit Application for the Halloween Hi Jinks scheduled to be held October 25, 2014.

Voice vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

**E. City Engineer**

There was no report from the City Engineer.

F. City Attorney

Mr. Palen stated he had nothing to report to the Council.

G. Finance Department

1. Vouchers To Be Paid

Motion:

It was moved by Alderman Roessler, and seconded by Alderman Ebersohl, to authorize the payment of vouchers received through October 2, 2014 in the amount of three hundred seventy-one thousand, one hundred fourteen dollars and eighty-three cents (\$371,114.83).

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

2. Statement of Funds

Motion:

It was moved by Alderman Roessler, and seconded by Alderman Huch, to approve the Statement of Funds through August 31, 2014 as presented and on file at City Hall.

Voice vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

H. City Administrator

1. Monthly Report

The monthly report of the City Administrator was presented by Al Hudzik.

2. Resolution No. 09-2014 - Levy Tax for Library

Motion:

It was moved by Alderman Agne, and seconded by Alderman Holtkamp, to pass and approve Resolution No. 09-2014, a Resolution to levy a tax of .02% of the value of the taxable property in the City of Columbia, Illinois for the Columbia Public Library Building and Equipment Purposes for the fiscal year of the City commencing May 1, 2014 and ending April 30, 2015.

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

3. Ordinance No. 3126 - Service Agreement with Clements Cleaning

Motion:

It was moved by Alderman Huch, and seconded by Alderman Holtkamp, to pass and approve Ordinance No. 3126, an Ordinance to authorize the City of Columbia, Illinois to enter into a Service Agreement with Clements Cleaning of Columbia, Illinois to provide professional cleaning services for the City Hall and Department of Public Works buildings.

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

4. Ordinance No. 3127 - Service Agreement with Kleen Sweep Cleaning

Motion:

It was moved by Alderman Holtkamp, and seconded by Alderman Ebersohl, to pass and approve Ordinance No. 3127, an Ordinance to authorize the City of Columbia, Illinois to enter into a Cleaning Services Agreement with Kleen Sweep Cleaning Services LTD of Waterloo, Illinois to provide professional cleaning services for the City's Police Department building.

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

I. Mayor

1. Monthly Report

The monthly report of the Mayor was presented by Mayor Hutchinson.

2. Ordinance No. 3128 - Appoint City Administrator

Motion:

It was moved by Alderman Ebersohl, and seconded by Alderman Hutch, to pass and approve Ordinance No. 3128, an Ordinance appointing James Morani as City Administrator, Budget Officer, and Health Officer of the City of Columbia, Illinois effective October 20, 2014, and establishing the annual salary for those positions.

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

Motion:

It was moved by Alderman Niemietz, and seconded by Alderman Agne, to approve the report of Departments and Officers as presented and on file at City Hall.

Voice vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

V. Old Business

There was no old business brought before the Council.

VI. New Business

There was no new business brought before the Council.

## VII. Report of Standing Committees

### A. Streets, Sidewalks, Drainage & Public Utilities

#### 1. North Main Street Resurfacing Project

##### Motion:

It was moved by Alderman Ebersohl, and seconded by Alderman Holtkamp, to accept the recommendation of the Streets, Sidewalks, Drainage & Public Utilities Committee and proceed with Option 2 for the North Main Street Resurfacing Project, removing the level binder and shortening the project length to the south side of Crestview Drive using a 2" surface course and rebidding the project as part of the January 2015 bid letting.

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

#### 2. Regular Session Minutes - September 22, 2014

The Regular Session minutes of the Streets, Sidewalks, Drainage & Public Utilities Committee meeting held Monday, September 22, 2014 were presented for approval.

##### Motion:

It was moved by Alderman Ebersohl, and seconded by Alderman Niemietz, to approve the minutes of the Regular Session of the Streets, Sidewalks, Drainage & Public Utilities Committee meeting held Monday, September 22, 2014 as on file at City Hall.

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

### B. Committee of the Whole

#### 1. Special Event Permit - Who Dat's

Motion:

It was moved by Alderman Ebersohl, and seconded by Alderman Roessler, to accept the recommendation of the Committee of the Whole and approve the Special Event Permit Application for Who Dat's Crawfish/Shrimp Boil scheduled to be held October 4, 2014 and that any previous actions taken in regards to this event be ratified.

Voice vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

2. Police Department Communications Coordinator Salary

Motion:

It was moved by Alderman Ebersohl, and seconded by Alderman Huch, to accept the recommendation of the Committee of the Whole and set the salary for the Police Department Communications Coordinator at \$50,000.00 per year.

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

3. Executive Session Minutes - September 22, 2014

The Executive Session minutes of the Committee of the Whole meeting held Monday, September 22, 2014 were presented for approval.

Motion:

It was moved by Alderman Ebersohl, and seconded by Alderman Reis, to approve the minutes of the Executive Session of the Committee of the Whole meeting held Monday, September 22, 2014 as on file at City Hall.

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

4. Regular Session Minutes - September 22, 2014

The Regular Session minutes of the Committee of the Whole meeting held Monday, September 22, 2014 were presented for approval.

Motion:

It was moved by Alderman Ebersohl, and seconded by Alderman Niemietz, to approve the minutes of the Regular Session of the Committee of the Whole meeting held Monday, September 22, 2014 as on file at City Hall.

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.

**VIII. Call for Committee Meetings**

**Monday, October 13, 2014**

7:00 P.M. - Finance, Claims, Bonds & Interest

- Audit presentation by Schorb & Schmersahl.
- Tax Levy Discussion.

7:10 P.M. - Committee of the Whole

- Charter Communications Cable TV Franchise Extension.
- Executive Session.
  - Update on EMS negotiations.
  - Discussion on the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

**IX. Executive Session**

Mayor Hutchinson inquired if there was anything that needed to be discussed in Executive Session. There was nothing.

**X. Actions Resulting from Executive Session**

Since there was no Executive Session, there was no resulting action to be taken.

## **XI. Adjournment**

### **Motion:**

It was moved by Alderman Niemietz, and seconded by Alderman Agne, to adjourn the Regular City Council meeting held Monday, October 6, 2014 at 7:40 P.M.

Roll Call vote results:

Ebersohl	Yea	Agne	Yea	Niemietz	Yea
Roessler	Yea	Huch	Yea	Mathews	Yea
Reis	Yea	Holtkamp	Yea		

Motion Passed 8 to 0.



WESLEY J. HOEFFKEN, CITY CLERK



Kevin B. Hutchinson

MAYOR KEVIN B. HUTCHINSON