

MINUTES OF THE STREETS, SIDEWALKS, DRAINAGE, AND PUBLIC UTILITIES COMMITTEE MEETING OF THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY, SEPTEMBER 22, 2014 IN THE COUNCIL ROOM OF CITY HALL

I. CALL TO ORDER

Chairman Gene Ebersohl called the Streets, Sidewalks, Drainage, and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:00 P.M.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Niemietz, Roessler and Mathews.

Absent: None.

Quorum Present.

Others Present: Aldermen Huch, Reis, Holtkamp and Mayor Hutchinson.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams, Accounting Manager Linda Sharp, Director of Community and Economic Development Paul Ellis (entered at 7:35 P.M.), Chief of Police and EMS Director Joseph Edwards and Deputy Clerk Donna Mehaffey.

Guests Present: Mr. Glenn Pfeffer, President of the Brellinger Subdivision Homeowners Association (left at 7:25 P.M.) and Mr. Scott Billings of SCI Engineering, Inc. (left at 7:40 P.M.)

Chairman Ebersohl stated the purpose of the meeting was to discuss: (i) Brellinger Street Sign Maintenance; (ii) Watershed Mitigation Work; (iii) North Main Street Resurfacing Project; and (iv) and any other items to be considered or discussed.

II. BRELLINGER STREET SIGN MAINTENANCE DISCUSSION

City Engineer Ron Williams reported that Mr. Glenn Pfeffer, President of the Brellinger Subdivision Homeowners Association had contacted him about painting the sign posts in their subdivision. After checking the signage in the subdivision, it was determined that the signage in the subdivision was not standard; the signs are required to have reflectivity. Mr. Williams distributed a cost estimate from the Traffic Control Company-Illinois for replacement of all the street signs and stop signs with standard reflective signs in the subdivision for a cost estimate of \$2,590.72 using galvanized green posts and \$3,066.72 using black posts.

Mr. Williams added there is nothing to be found in the records of the City for who is responsible for anyone other than the City maintaining the street signs in Brellinger Subdivision. Mr. Williams noted that if the City could get the correct brackets for the signage, they could be connected to the existing poles. There was also a question of whether or not if the existing posts were painted, if the paint would adhere to the posts as the posts are aluminum.

Mr. Pfeffer of the Homeowners Association informed the Committee that his intention was only the painting of the poles and was not to replace the signage. Mr. Pfeffer requested the City replace the poles in addition to the signage. Mr. Pfeffer requested the City go with standard signage and black posts for their subdivision.

It was the consensus of the Committee with the recommendation of City Engineer Ron Williams, that the City maintain the signage and poles in Brellinger Subdivision and replace (i) all posts with black posts; and (ii) all street signage to correct standards.

III. WATERSHED MITIGATION WORK DISCUSSION

City Engineer Ron Williams addressed the Committee members regarding the watershed mitigation work which is a preliminary discussion. Mr. Williams informed the committee that he received a phone call from Mr. Scott Harding with SCI Engineering, Inc. to let him know that he has a developer who has to do some creek mitigation work under a U.S. Army Corps of Engineers 404 Permit. Mr. Williams stated the creek mitigation work could be performed in Carr Creek on the Admiral Trost Park property. Mr. Williams explained the mitigation would be repairing areas of the creek to give it turbulence or aeration plus tree planting. Mr. Williams indicated if we wanted to move forward on this project, the City would need an agreement between the developer and the City of Columbia. Mr. Williams added that farther down at Meadowridge Park, Carr Creek runs thru that area and over to the area where the City had the slide off of Valmeyer Road. It is not known if that is another opportunity and it is not known if the developer is willing to fund a study in this area in addition to the Admiral Trost Park area. The City may have to do some cost sharing with the developer since there would be more than one (1) area involved. Mr. Williams also noted that Carr Creek is in the TIF (Tax Increment Financing) area and maybe TIF funds could be utilized for the study in this area. He also added there are more areas downstream in the Valmeyer Road area that could be repaired.

Mr. Williams introduced Mr. Scott Billings with SCI Engineering, Inc. to the Committee who is filling in for Mr. Harding. Mr. Billings informed the Committee that his firm has a client that is doing a project in Caseyville, Illinois and needs credits associated with a U.S. Army Corps of Engineers 404 Permit. The first item SCI will look at is Carr Creek and see what needs to be fixed. Mr. Billings stated the creek has some big erosion problems. He also stated the Meadowridge Park area is another area with problems to look into. With cost sharing, the entire project is in the \$6,000 range. The developer will pay for the Admiral Trost Park (Carr Creek) work. The Meadowridge Park area will be a 50/50 cost sharing—estimated at \$3,000 for the Developer and \$3,000 for the City of

Columbia. All Admiral Trost Park (Carr Creek) tree planting will be free to the City and a five year monitoring is free. If there are any dead trees in that time period, they will be replaced. There will be no cost to the erosion fixes in the creek channel and the whole area will have to be placed under a conservation easement which means nothing can be done to that area once completed. Mr. Billings reported there are eight (8) areas of Carr Creek that need to be fixed and their developer will not fix all eight (8) if he doesn't have to. Mr. Billings also noted in stream work is obviously more expensive than tree planting.

It was the consensus of the committee that SCI Engineering, Inc. complete the hydraulic study for the areas discussed and issue a proposal to the City.

IV. NORTH MAIN STREET RESURFACING DISCUSSION

City Engineer Ron Williams explained the North Main Street Resurfacing Project - rebidding to the Committee. He explained three (3) scenarios for the project. Mr. Williams pointed out that with option 2, the City can leave out the level binder which would save \$30,000 to \$40,000 on the project. Option 2 would also shorten the project length to the south side of Crestview Drive using a 2" surface course. The City could then move on with a January 2015 bid letting which may lead to getting better bids at that time of the year.

Per the City Engineer's recommendation, it was the consensus of the Committee to go with Option 2.

MOTION:

It was moved by Alderman Roessler and seconded by Alderman Mathews to recommend to the City Council that the Option 2 – Remove Level Binder & shorten project length to short of Crestview using a 2" surface – changes be used for the rebidding of the North Main Street Resurfacing Project. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler and Mathews voted yea. **MOTION CARRIED.** A straw poll of the other Aldermen; Huch, Reis and Holtkamp voted yea.

V. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

There were no other items to be considered or discussed by the Streets, Sidewalks, Drainage and Public Utilities Committee.

VI. ADJOURNMENT

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to adjourn the Streets, Sidewalks, Drainage and Public Utilities Committee Meeting of the City Council of the City of Columbia, Illinois held Monday, September 22, 2014 at 7:52 P.M. Upon

Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler and Mathews voted yea. **MOTION CARRIED.**

Gene Ebersohl

GENE EBERSOHL, Chairman
STREETS, SIDEWALKS, DRAINAGE AND PUBLIC UTILITIES COMMITTEE

Minutes taken by:

Donna Mehafey
DONNA MEHAFFEY, Deputy Clerk

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,
SEPTEMBER 22, 2014 IN THE COUNCIL ROOM OF CITY HALL**

I. CALL TO ORDER

Chairman Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 7: 53 P.M.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Reis, Holtkamp and Mayor Hutchinson.

Absent: Alderman Agne.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Engineer Ron Williams (left at 9:47 P.M.), Director of Community and Economic Development Paul Ellis (left at 9:00 P.M.), Chief of Police and EMS Director Joseph Edwards, Accounting Manager Linda Sharp (left at 9:47 P.M.), and Deputy Clerk Donna Mehaffey.

Guests Present: Stephen J. Raney, DMD (left at 8:05 P.M.)

Chairman Ebersohl stated the meeting was called for the purpose of discussing: (1) Oak Street Building Lease Renewals; (2) Statement of Support for the Monroe County Coalition for Drug Free Communities position against the legalization of marijuana; (3) Who Dat's Crawfish/Shrimp Boil Special Event request; (4) Municipal Buildings Cleaning Services Proposals; (5) any other items to be considered; and (6) Executive Session – (a) receiving an update on EMS Negotiations; and (b) discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s) of the public body.

II. OAK STREET BUILDING LEASE RENEWAL DISCUSSION

Director of Community and Economic Development Paul Ellis reported that the Oak Street Building Leases will be expiring in about one year and that both tenants: White, Raney & Patton Dental Offices and Scheffel Boyle CPAs would like to continue leasing space in the building. Dr. Stephen Raney addressed the Committee on his long range thoughts and an immediate concern. He also thanked the Committee for the parking lot improvements and for all of the City's help with the building when problems have arisen.

Dr. Raney's immediate concern was that two (2) of their patients fell exiting the building at the step/ramp at the front door. His suggestions to address this situation were the installation of a railing around the back section of the step/ramp or to paint it yellow. Dr.

Raney was not sure how this could be best addressed, but he asked the City to consider some kind of solution to this problem; possibly the City Engineer could look at it. Dr. Raney added that right now, he has staff escort patients outside for anyone who is walking with a cane.

Dr. Raney indicated they would like to stay in the building as long as possible and would like a five (5) year lease with an option to renew for the next five (5) years. He would also like to know what the City's long term plans are.

Items were questioned on Exhibit 2 – Improvements to the Oak Street Building and only item 3 has not been completed since there are no tenants in area 3. It was also noted there is no mansard roof as yet and Mr. Ellis may be able to move forward on the roof if it is included in the building improvements added to the bond issue. Mr. Ellis will also note any exterior upgrades to be added after conferring with the tenants plus addressing the step/ramp issue at the Dental Offices. Mr. Ellis will also give the committee more options to consider for area 3 of the Oak Street Building.

It was the opinion of the committee to give thought to a longer term lease for the Dental Offices since there is only one year left on their lease.

III. RECESS

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Roessler to recess the Committee of the Whole Meeting at 8:05 P.M. to attend the Plan Commission's Second Open House on the Comprehensive Plan Revision in the Auditorium. Upon Roll Call Vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

IV. RECONVENE

MOTION:

It was moved by Alderman Roessler and seconded by Alderman Mathews to reconvene the Committee of the Whole Meeting on September 22, 2014 at 8:32 P.M. Upon Roll Call Vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

V. WHO DAT'S CRAWFISH/SHRIMP BOIL – OCTOBER 4, 2014 SPECIAL EVENT REQUEST DISCUSSION

Director of Community and Economic Development Paul Ellis stated that he has communicated to Who Dat's Southern Food that the City may make an exception this time and not again for their Special Event Request as the application must be submitted one (1) month prior to the date of the requested event and this application was not. The reason it is to be considered at this meeting is that the event falls before the next City Council meeting of October 6, 2014.

MOTION:

It was moved by Alderman Reis and seconded by Alderman Huch to recommend to the City Council that the Special Event Permit Application for Who Dat's Crawfish/Shrimp Boil scheduled to be held on October 4, 2014 be approved, and that any actions taken to allow that event to be held be ratified. Upon Roll Call Vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea.

MOTION CARRIED.

VI. STATEMENT OF SUPPORT FOR THE MONROE COUNTY COALITION FOR DRUG FREE COMMUNITIES POSITION AGAINST THE LEGALIZATON OF MARIJUANA DISCUSSION

Director of Community and Economic Development Paul Ellis presented a Resolution to endorse the position of the Monroe County Coalition for Drug-Free Communities (MCCDFC) Opposing Legalization of Marijuana for Recreational Use to the committee.

Mayor Hutchinson, the Aldermen, City Administrator, Chief of Police and Director of Community and Economic Development were all given the opportunity to ask questions, make comments and offer their opinions regarding the proposed resolution.

After discussion of the proposed resolution, it was the consensus of the committee for city staff to instead propose generic language for a proclamation for substance abuse awareness month, rather than use statistics and citations appearing in the proposed resolution, and possibly incorporate the language in Sections 2 and 3 on page 2 of the proposed resolution without specifically referencing the Monroe County Coalition for Drug-Free Communities (MCCDFC).

VII. MUNICIPAL BUILDINGS CLEANING SERVICES PROPOSALS REVIEW/DISCUSSION

City Engineer Ron Williams addressed the Committee and reviewed the tabulation of Cleaning Proposals and how the process to get the proposals was accomplished. He added that several items were changed (from the previous RFP) in the process. Mr. Williams noted some of the companies had franchisees and did not have their own employees. Clements Cleaning, Kleen Sweep Cleaning Service and ISS Facility Services, Inc. had their own employees. Clements Cleaning is a local Columbia company and if the City offers the contract to them, the City would be their largest account and they would have to hire one or more additional employees. Their bid was the lowest of the firms with their own employees (i.e., not utilizing franchisees) in the amount of \$3,488.25 per month (for all city buildings) and Mr. Williams recommended the City offer to contract with Clements Cleaning.

Chief of Police Joe Edwards then addressed the Committee members and he adamantly favored Kleen Sweep Cleaning Service of Waterloo (bid amount \$4,800.00 per month for all city buildings). Chief Edwards gave a background of all the problems the Police

Department has had with current and previous cleaning services (utilizing franchisees) and added when the City had Kleen Sweep, there were no problems.

The Mayor, Aldermen, City Administrator, City Engineer, Chief of Police and the Accounting Manager were all given the opportunity for their input on the subject.

After the discussion, it was the consensus of the committee to possibly split up the cleaning services between Clements Cleaning and Kleen Sweep Cleaning Services with the Police Department using Kleen Sweep and other departments choosing which of those cleaning services they prefer. Chief Edwards noted he already had contacted Kleen Sweep to see if the company would be willing to clean only the Police Department (i.e., not all city buildings) and they were agreeable, but city staff will have to contact Clements Cleaning to see if the company is willing to split up the cleaning services between the buildings and whether or not there would be any changes to the prices submitted.

VIII. EXECUTIVE SESSION

Chairman Ebersohl entertained a motion to go into Executive Session for an update on the EMS negotiations and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employee(s) of the public body.

MOTION:

It was moved by Alderman Niemietz and seconded by Alderman Reis to go into Executive Session at 9:47 P.M. for an update on the EMS negotiations and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

IX. REGULAR SESSION

MOTION:

It was moved by Alderman Reis and seconded by Alderman Roessler to return to the Regular Session of the Committee of the Whole Meeting at 10:18 P.M. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Committee of the Whole Meeting, Mayor Hutchinson and the following Committee Members were present: Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp.

Chairman Ebersohl asked if there was any action to be taken as a result of the Executive Session of the Committee of the Whole Meeting.

MOTION:

It was moved by Alderman Huch and seconded by Alderman Reis to recommend to the City Council that the salary for the Police Department Communications Coordinator be set at \$50,000/yr. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

X. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED

There were no other items to be considered or discussed by the Committee of the Whole.

XI. ADJOURNMENT

MOTION:

It was moved by Alderman Reis and seconded by Alderman Holtkamp to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois held Monday, September 22, 2014 at 10:20 P.M. Upon Roll Call vote, Chairman Ebersohl and Aldermen Niemietz, Roessler, Huch, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

Gene Ebersohl
GENE EBERSOHL, Chairman
COMMITTEE OF THE WHOLE

Minutes taken by:

Donna Meaffey
DONNA MEHAFFEY, Deputy Clerk