

**MINUTES OF THE LICENSE, INSURANCE CLAIMS, CEMA AND  
CONTRACTS COMMITTEE MEETING OF THE CITY COUNCIL OF THE  
CITY OF COLUMBIA, ILLINOIS HELD MONDAY, APRIL 28, 2014 IN THE  
COUNCIL ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Mathews called the License, Insurance Claims, CEMA and Contracts Committee Meeting of the City Council of the City of Columbia, Illinois to order at 7:02 p.m.

Upon Roll Call, the following members were:

Present: Chairman Mathews and Aldermen Roessler, Reis and Holtkamp.

Absent: None.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Ebersohl, Agne and Niemietz.

Administrative Staff Present: City Administrator Al Hudzik, City Attorney Terry Bruckert, Director of Community and Economic Development Paul Ellis, Chief of Police and EMS Director Joe Edwards, Accounting Manager Linda Sharp and Accounting/Clerical Assistant Sandra Garmer.

Guests Present: None.

Chairman Mathews stated the meeting was called for the purpose of discussing (1) the Illinois Law Enforcement Alarm System (ILEAS) Mutual Aid Agreement; and (2) any other items to be considered.

**II. ILLINOIS LAW ENFORCEMENT ALARM SYSTEM (ILEAS) MUTUAL AID  
AGREEMENT DISCUSSION**

Chairman Mathews opened the meeting and called upon Police Chief Joe Edwards to address the Committee/Council Members on this issue. Joe began by giving a brief history of the ILEAS organization – it was formed after the September 11, 2001 tragedy as a public agency with the mission of reducing costs and increasing the effectiveness of local law enforcement through the combining and sharing of resources and the statewide coordination of mutual aid – he then reviewed various sections of a document from ILEAS entitled “The Path Forward” (which had previously been distributed to the Committee/Council Members). During Joe’s review, he informed the Committee/Council Members that the city currently participates in the ILEAS mutual aid program (since approximately 2003) and gave examples of the involvement of two (2) of Columbia’s police officers in the past few years; Edwards stated he feels this is a very

worthwhile program and recommended that the city continue its participation by approving the "Law Enforcement Mutual Aid Agreement" submitted by ILEAS, which updates and replaces the mutual aid agreement currently in place. During Joe's presentation all in attendance were given the opportunity to make comments, ask questions and express their opinions – City Administrator Hudzik and City Attorney Bruckert indicated they had each reviewed the sample "Resolution" and proposed "Law Enforcement Mutual Aid Agreement" from ILEAS, and also recommended approval of the updated agreement. It was the consensus of the Committee/Council Members that the necessary documentation be presented at the next city council meeting for the council's consideration in approving the updated "Law Enforcement Mutual Aid Agreement" received from ILEAS.

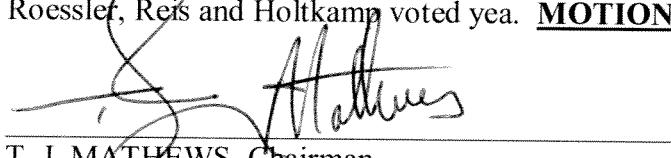
**III. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED**

None.

**IV. ADJOURNMENT**

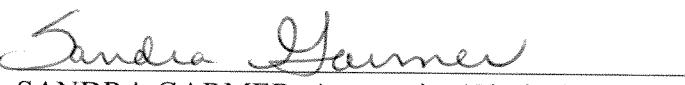
**MOTION:**

It was moved by Alderman Roessler and seconded by Alderman Reis to adjourn the License, Insurance Claims, CEMA and Contracts Committee Meeting held Monday, April 28, 2014 at 7:10 p.m. Upon Roll Call vote, Chairman Mathews and Aldermen Roessler, Reis and Holtkamp voted yea. **MOTION CARRIED.**

  
T. J. MATHEWS, Chairman

LICENSE, INSURANCE CLAIMS, CEMA AND CONTRACTS COMMITTEE

Minutes taken by:

  
SANDRA GARMER, Accounting/Clerical Assistant

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE CITY  
COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,  
APRIL 28, 2014 IN THE COUNCIL ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Ebersohl called the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois to order at 7:11 p.m.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Mathews, Reis and Holtkamp and Mayor Hutchinson.

Absent: Alderman Huch.

Quorum Present.

Administrative Staff Present: City Administrator Al Hudzik, City Attorney Terry Bruckert, Director of Community and Economic Development Paul Ellis (left at 8:10 p.m.); City Clerk Ron Colyer (arrived at 8:13 p.m.), Chief of Police and EMS Director Joe Edwards, Accounting Manager Linda Sharp (left at 8:32 p.m.) and Accounting/Clerical Assistant Sandra Garmer.

Guests Present: Emilie Eggemeyer of Historical Foundations, Inc., Joyce Rose, representative of the Columbia Historical Society, Columbia Plan Commission Members Gene Bergmann, Caren Burggraf, Karin Callis, Wes Hoeffken, Russ Horsley, Paul Khoury, Amy Mistler and Virgil Mueller and Columbia Heritage and Preservation Commission Members Sam Habermehl, Elizabeth Kutterer-Sanchez, Chairman Dennis Patton, Linda Roider and Jamie Toon (Note: all guests were in attendance for the Community Preservation Plan Review and Discussion and arrived at different times during the meeting – all left at 8:10 p.m. (at the conclusion of that portion of the meeting)).

Chairman Ebersohl stated the meeting was called for the purpose of discussing/reviewing: (1) the Motorola Dispatch Console Post Warranty Maintenance and Support; (2) the Community Preservation Plan for the city; (3) the city's 2008 G.O. Capital Projects and Refunding Bonds Callable in December 2014; and (4) any other items to be considered.

**II. MOTOROLA DISPATCH CONSOLE POST WARRANTY MAINTENANCE  
AND SUPPORT DISCUSSION**

Chairman Ebersohl opened the meeting and called upon Police Chief Joe Edwards to address the Committee Members on this issue. Joe informed the Committee Members that the Starcom 21 capable MCC7500 Dispatch Console used by the city had just passed

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its first year anniversary and that the support and maintenance warranty (received upon purchase of the dispatch console for a one (1) year term) would have to be extended if the city wanted Motorola Solutions to continue providing those services to the city. Edwards indicated he recently met with representatives of Motorola concerning extension of those services (he received pricing for terms of one (1) to eight (8) years); he then spoke to Monroe County radio communications coordinator, Paul Tipton, concerning post warranty support and maintenance (since the city purchased the same dispatch console that had previously been purchased by the county) to find out how Monroe County addressed this situation – Edwards stated Monroe County purchased a one (1) year service agreement and he asked Motorola to supply him with documentation mirroring the terms in the county's services agreement. He then reviewed the Motorola Solutions “Services Agreement” documentation, which had previously been distributed to the Committee Members – the one (1) year term annual cost for extending the support and maintenance for the dispatch console was \$16,486.32 (payable @ \$1,373.86 monthly) – Joe recommended this option (it was the one selected by Monroe County); he stated the support and maintenance is essential due to the complex nature of the equipment and its software, as well as its 24/7/365 usage. During Joe's presentation, all in attendance were given the opportunity to make comments, ask questions and express their opinions – it was the consensus of the Committee Members that the necessary documentation be presented at the next council meeting for the council's consideration in approving the one (1) year term support and maintenance Motorola Solutions Services Agreement, as reviewed and discussed at this meeting.

### **III. COMMUNITY PRESERVATION PLAN REVIEW/DISCUSSION**

Community and Economic Development Director Paul Ellis made opening remarks and touched upon the extensive efforts of the members of the city's Historical Society, Heritage and Preservation Commission and Plan Commission in providing information to assist in the compilation of the Community Preservation Plan report (a copy of which was previously distributed to all Committee Members) by Emilie Eggemeyer of Historical Foundations, Inc. Ellis also reminded the Committee Members that the city was designated as a Certified Local Government (1 of 76 in the State of Illinois) and was awarded a Certified Local Government grant from the Illinois Historic Preservation Agency to prepare the Community Preservation Plan, which memorializes (in one document) the efforts and activities (over an extended period of time) of various individuals and groups to preserve the city's culture and heritage. Paul then introduced Emilie Eggemeyer of Historical Foundations, Inc. in Waterloo, Illinois, who prepared the Community Preservation Plan (with contributions from many individuals/groups). Emilie addressed the Committee Members, briefly summarized many of the economic benefits of Historic Preservation and began her review of the Plan document – she touched upon various items in each of the Plan's Table of Contents sections entitled “Executive Summary”, “Purpose and Need”, “Brief Prehistory/History of Columbia”, “Past and Present Preservation Efforts”, “Goals and Policies”, “Proposed Actions”, “Implementation”, “Conclusion” and “Appendices” – during her presentation, Emilie reviewed the documentation pertaining to Columbia's Local Landmarks, its potential Local Landmarks, its sites listed on the National Register of Historic Places, its sites that may potentially be eligible for listing on the National Register of Historic Places and

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many of the items contained in the report's "Appendices". As Emilie made her presentation, all in attendance were given the opportunity to make comments, ask questions and express their opinions, which included (i) Columbia is recognized as having a very active community preservation program; (ii) several individuals were recognized for their ongoing efforts and contributions to community preservation activities; (iii) many of the city's residents have items of historical significance that may eventually be donated to the city for archiving and future display; (iv) minor text changes may occur to the Plan; (v) a great deal of work and effort went into the compilation of the Plan document and a great job was done by all; and (vi) an overall (documented) comprehensive plan will be very beneficial as the city continues to develop in the future. Ellis then indicated that a Public Hearing on the Community Preservation Plan will be held prior to the May 5<sup>th</sup> City Council Meeting at 6:45 PM and documentation to adopt the plan will be presented at that council meeting – once adopted, it will be posted on the city's website and other community preservation oriented websites.

**IV. 2008 G.O. CAPITAL PROJECTS AND REFUNDING BONDS CALLABLE IN DECEMBER 2014 DISCUSSION**

(Note: this portion of the meeting was conducted in two (2) separate sessions – initial discussion occurred prior to the Community Preservation Plan Review/Discussion (portion of this meeting) to allow arrival of all guests for that portion of the meeting (at which time that presentation/review/ discussion occurred); the second session then began at the conclusion of the Community Preservation Plan Review/Discussion.)

City Administrator Hudzik reviewed a worksheet (distributed at this meeting) entitled "Capital Equipment and Capital Projects to be Considered for Bonding" containing items originally requested in the city's FY 2014-2015 budget, but removed due to lack of available funding – the worksheet contained items from the General Corporate Fund, the Police Department, the Parks and Recreation Department, the Street Department and the American Legion Development Costs – the aggregate total of all items listed approximated \$367,000. Hudzik also indicated that slightly over \$1.2 Million (of the \$6 Million bond issue) has been paid down and that the next principal payment (in the amount of \$250,000) is due December 1, 2014. Hudzik asked the Committee Members to give thought to the bond call/refunding and whether or not they wish to include the items listed on the worksheet (reviewed at this meeting), as well as any other projects they may wish to include – several projects were mentioned by council members. During Hudzik's review, all in attendance were given the opportunity to make comments, ask questions and express their opinions – it was the consensus of the Committee Members that city staff present projected figures on (a) refunding the bond issue for its current term at various interest rates; as well as (b) various other scenarios with the bond issue increased (in \$50,000 increments), with years to maturity increased and at various interest rates. City Administrator Hudzik then again reviewed the time frame for meeting the December 1, 2014 call date for the bond refunding and indicated this topic will appear as an agenda item for future committee meetings.

**V. EXECUTIVE SESSION**

Chairman Ebersohl entertained a motion to go into Executive Session to review Executive Session minutes for publication.

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### **MOTION – EXECUTIVE SESSION**

It was moved by Alderman Holtkamp and seconded by Alderman Niemietz to go into Executive Session at 8:33 p.m. to review Executive Session minutes for publication. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

### **MOTION – REGULAR SESSION**

It was moved by Alderman Reis and seconded by Alderman Agne to return to the Regular Session of the Committee of the Whole Meeting at 9:05 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**

Upon return to the Regular Session of the Committee of the Whole Meeting, Mayor Hutchinson and the following Committee Members were present: Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Mathews, Reis and Holtkamp.

Chairman Ebersohl asked if there was any action to be taken as a result of the Executive Session of the Committee of the Whole Meeting. There was none.

### **VI. OTHER ITEMS TO BE CONSIDERED OR DISCUSSED**

None.

### **VII. ADJOURNMENT**

#### **MOTION:**

It was moved by Alderman Holtkamp and seconded by Alderman Reis to adjourn the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois held Monday, April 28, 2014 at 9:05 p.m. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Roessler, Mathews, Reis and Holtkamp voted yea. **MOTION CARRIED.**



GENE EBERSOHL, Chairman  
COMMITTEE OF THE WHOLE

Minutes taken by:



SANDRA GARMER, Accounting/Clerical Assistant

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