

**MINUTES OF THE EXECUTIVE AND RULES COMMITTEE MEETING OF  
THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD  
MONDAY, MAY 13, 2019 IN THE COUNCIL ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Ebersohl called the Executive and Rules Committee Meeting of the City Council of the City of Columbia, Illinois to order at 8:10 P.M.

Upon Roll Call, the following members were:

Present: Chairman Ebersohl and Aldermen Agne, and Niemietz.

Quorum Present.

Others Present: Mayor Hutchinson and Aldermen Hutch, Holtkamp and Riddle.

Administrative Staff Present: City Clerk Wes Hoeffken, Interim City Administrator Al Hudzik, City Engineer Chris Smith, and Deputy Clerk Kelly Mathews.

Guests Present: None.

Chairman Ebersohl stated the purpose of the meeting was to discuss City Council Standing Committees.

**II. CITY COUNCIL STANDING COMMITTEES**

Chairman Ebersohl asked the Committee and other aldermen present if they were satisfied with the proposed Committee assignments. After a brief discussion regarding Alderman Holtkamp switching chairmanship positions from Municipal Buildings and Property to Public Safety and being added to the Planning, Zoning and Economic Development Committee in place of former Alderman Reis, and Alderman Riddle becoming chairman of Municipal Buildings and Property Committee and replacing former Alderman Reis' other committee assignments along with becoming a member of the Public Safety Committee.

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It was the consensus of the Committee to recommend to the City Council the assigned Committees as presented.

**III. ADJOURNMENT**

**MOTION:**

It was moved by Alderman Agne and seconded by Alderman Niemietz to adjourn the Executive and Rules Committee Meeting held Monday, May 13, 2019 at 8:15 P.M. Upon voice vote, Chairman Ebersohl and Aldermen Agne and Niemietz voted yea.

**MOTION CARRIED.**

EXECUTIVE AND RULES COMMITTEE

Gene Ebersohl  
Alderman Gene Ebersohl, Committee Chairman

James H. Agne  
Alderman James Agne, Committee Member

Mary Ellen Niemietz  
Alderman Mary Ellen Niemietz, Committee Member

Minutes taken by:

Kelly Mathews  
Kelly Mathews, Deputy Clerk

**MINUTES OF THE COMMITTEE OF THE WHOLE COMMITTEE MEETING OF  
THE CITY COUNCIL OF THE CITY OF COLUMBIA, ILLINOIS HELD MONDAY,  
MAY 13, 2019 IN THE COUNCIL ROOM OF CITY HALL**

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**I. CALL TO ORDER**

Chairman Ebersohl called the Committee of the Whole committee meeting of the City Council of the City of Columbia, Illinois to order at 7:00 P.M.

Upon Roll Call, the following members were:

Present: Committee Members - Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Holtkamp, and Riddle. Mayor Hutchinson was also present.

Absent: Aldermen Roessler and Martens.

Quorum Present.

Administrative Staff Present: City Clerk Wes Hoeffken, Interim City Administrator Al Hudzik, City Attorney Terry Bruckert, Accounting Manager and Acting City Treasurer Linda Sharp, Director of Community Development Scott Dunakey, EMS Chief Kim Lamprecht, Chief of Police Jerry Paul, City Engineer Chris Smith, Head Librarian Annette Bland, and Deputy Clerk Kelly Mathews.

Chairman Ebersohl stated the meeting was called for the purpose of discussing: (1) Approval of Minutes from the April 22, 2019 Committee of the Whole Meeting; (2) Special Event Request – Chris Egelston Magic Show; (3) Special Event Request – Game Truck Party; (4) Special Event Request – Juggling Jeff; (5) Special Event Request – Laser Tag & Nerf Gun Wars; (6) Special Event Request – Ralph's World; (7) Special Event Request – Sheltered Reality – Top Shooters Food Truck; (8) Special Event Request – Wild Times Exotics; (9) Discussion on Streets that are Narrow/Difficult for Public Safety Equipment to Travel; (10) Gateway/POP-UP SHOP Signage – Revised Design Concept; (11) IT Systems Update; (12) Discussion on Appointment of City Officers for the Current Fiscal Year; (13) Other Items to be Considered; (14) Public Comments; and (15) Executive Session – 5 ILCS 120/2(c).

**II. APPROVAL OF MINUTES FROM THE APRIL 22, 2019 COMMITTEE OF THE WHOLE MEETING**

**MOTION:**

It was moved by Alderman Niemietz and seconded by Alderman Holtkamp to approve the minutes of the Committee of the Whole Meeting of the City Council of the City of Columbia, Illinois held Monday, April 22, 2019. Upon roll call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, and Holtkamp voted yea. Aldermen Huch and Riddle abstained. **MOTION CARRIED.**

**III. SPECIAL EVENT REQUEST – CHRIS EGELSTON MAGIC SHOW**

Director of Community Development Scott Dunakey introduced Head Librarian Annette Bland to the Committee to present all of the special event requests on the agenda. Ms. Bland explained to the Committee all the details regarding the events are listed on the special event applications. Ms. Bland noted a few changes stating the food truck for the first event canceled and now the library will provide food and drinks for that event. There will also be a snow cone truck at one of the events.

Ms. Bland asked the Committee if they had any other questions. There were none. All the special events will go to Council for approval.

**IV. SPECIAL EVENT REQUEST – GAME TRUCK PARTY**

See Special Event Request – Chris Egelston Magic Show for discussion regarding this item.

**V. SPECIAL EVENT REQUEST – JUGGLING JEFF**

See Special Event Request – Chris Egelston Magic Show for discussion regarding this item.

**VI. SPECIAL EVENT REQUEST – LASER TAG & NERF GUN WARS**

See Special Event Request – Chris Egelston Magic Show for discussion regarding this item.

**VII. SPECIAL EVENT REQUEST – RALPH'S WORLD**

See Special Event Request – Chris Egelston Magic Show for discussion regarding this item.

**VIII. SPECIAL EVENT REQUEST – SHELTERED REALITY – TOP SHOOTERS FOOD TRUCK**

See Special Event Request – Chris Egelston Magic Show for discussion regarding this item.

**IX. SPECIAL EVENT REQUEST – WILD TIMES EXOTICS**

See Special Event Request – Chris Egelston Magic Show for discussion regarding this item.

**X. DISCUSSION ON STREETS THAT ARE NARROW/DIFFICULT FOR PUBLIC SAFETY EQUIPMENT TO TRAVEL**

EMS Chief Kim Lamprecht distributed a list of streets of concern for emergency vehicle access. She explained that one page of the list was from the EMS department and the other list was from the fire department. She asked the Fire Chief for this list since the platform fire truck requires 18 feet of width to set up. There was a brief discussion regarding how the EMS crews would identify which streets could pose as problems with maneuvering the EMS rig at various times of the day.

Chief Lamprecht also explained that in the event a vehicle needs to be moved for emergency vehicle access, it's usually easy to find the resident to move the vehicle or a tow truck could be called for assistance.

It was the consensus of the Committee to put research for this issue on hold unless the Columbia Fire Protection District indicates they are having problems getting their equipment through the streets of Columbia.

**XI. GATEWAY/POP-UP SHOP SIGNAGE – REVISED DESIGN CONCEPT**

Director of Community Development Scott Dunakey updated the Committee on the Gateway/Pop-Up Shop Signage. The changes from the original plan include moving the Gateway sign to the DOPW Location and placing a static sign at the Pop-Up Shop to indicate whether it's open or closed. The Gateway sign would take the place of the existing sign at DOPW by replacing the top portion and add faux stack stone to the base. Also, the DOPW building signage will be placed on the building and will have the City's logo and "Department of Public Works" lettering.

The price of the new plan is the same amount the City has budgeted in the Tourism fund. Mr. Dunakey stated the next steps include applying for any needed variances and would then come back to the Council for approval.

**XII. IT SYSTEMS UPDATE**

IT Manager James Mitchell addressed the Committee for approval for the first phase for FY 2019-2020 projects. Mr. Mitchell stated that replacement is needed of compute hardware and storage that most of the City's IT systems use. Mr. Mitchell solicited five IT vendors and three responded. The low bid was from InterDev, LLC for \$36,677.81, but it used refurbished equipment. Mr. Mitchell recommends using CDW-G, which bid \$36,962.00, because all the equipment will be new and have warranties.

Interim City Administrator Al Hudzik updated the Committee on the message archiving system. Mr. Hudzik stated the system should be upgraded and will cost approximately \$5,000.00.

**MOTION:**

It was moved by Alderman Holtkamp and seconded by Alderman Huch to recommend to the City Council to approve the CDW-G bid of \$36,962.00 to upgrade the City's datacenter. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Holtkamp, and Riddle voted yea. Mayor Hutchinson also voted yea. **MOTION CARRIED.**

**XIII. DISCUSSION ON APPOINTMENT OF CITY OFFICERS FOR THE CURRENT FISCAL YEAR**

Interim City Administrator Al Hudzik updated the Committee on the changes regarding the appointment of city officers. Mr. Hudzik stated Linda Sharp's title will change from

Acting City Treasurer to City Treasurer. He also informed the Committee Members that the proposed appointment ordinance again named the law firm of Bruckert, Gruenke & Long, P.C. as City Attorney, and that the only changes to their fees were increases in individual attorney hourly rates for large projects.

Mr. Hudzik indicated if no other changes are needed, then the appointment of city officers will go to the Council as an ordinance along with a resolution for a fee agreement with the law firm of Bruckert, Gruenke & Long, P.C.

#### **XIV. OTHER ITEMS TO BE CONSIDERED**

Interim City Administrator Al Hudzik distributed documentation received from the Illinois Municipal League entitled "Open Meetings Training for Public Officials", as well as text from the Illinois Compiled Statutes pertaining to said training. Mr. Hudzik informed the Committee this information is given to each newly elected city official since the training must be completed no later than 90 days after taking the oath of office. Mr. Hudzik urged all elected officials to take the training as a refresher in what constitutes a meeting subject to the Open Meetings Act legislation. Mr. Hudzik also indicated that Freedom of Information Act (FOIA) training is also offered at the Attorney General's website.

Chairman Ebersohl stated he has received a few complaints about a business parking on Gall Road. Chairman Ebersohl stated the City should look into prohibiting parking on Gall Road and he will consult with City Engineer Chris Smith regarding this issue.

#### **XV. PUBLIC COMMENTS**

Natalie Lorenz, attorney representing Ms. Brower, Mr. Galeski, Mr. DeWald, Mr. Freeland and Ms. Huseman, questioned if Committee Assignments included Plan Commission assignments and if it would be discussed in Executive Session. Mayor Hutchinson explained it would be discussed during the Executive and Rules Committee meeting and it's regarding Aldermanic Committees.

#### **XVI. EXECUTIVE SESSION – 5 ILCS 120/2(c)(2)**

Chairman Ebersohl informed the Committee of the Whole that he would entertain a motion to go into Executive Session to discuss collective bargaining as permitted under 5 ILCS 120/2(c)(2).

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##### **MOTION:**

It was moved by Alderman Niemietz and seconded by Alderman Holtkamp, to direct Chairman Ebersohl to go into Executive Session at 7:40 P.M. to discuss collective bargaining under 5 ILCS 120/2(c)(2). Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Holtkamp, and Riddle voted yea. **MOTION CARRIED.**

##### **MOTION:**

It was moved by Alderman Holtkamp and seconded by Alderman Niemietz, to return to Regular Session of the Committee of the Whole at 8:10 P.M. Upon Roll Call vote,

Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Holtkamp, and Riddle voted yea. **MOTION CARRIED.**

Upon return to Regular Session, Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Holtkamp, Riddle, and Mayor Hutchinson were present.

No action was taken as a result of the Executive Session.

**XVII. ADJOURNMENT**

**MOTION:**

It was moved by Alderman Niemietz and seconded by Alderman Huch to adjourn the Committee of the Whole committee meeting of the City Council of the City of Columbia, Illinois held Monday, May 13, 2019 at 8:10 P.M. Upon Roll Call vote, Chairman Ebersohl and Aldermen Agne, Niemietz, Huch, Holtkamp, and Riddle voted yea.

**MOTION CARRIED.**

Minutes taken by:



Chairman Gene Ebersohl  
Committee of the Whole



Kelly Mathews, Deputy Clerk